

AGENDA
SLAUGHTERVILLE BOARD OF TRUSTEES
REGULAR MEETING
October 15, 2024 – 7:00 PM
Slaughterville Town Hall – 10701 US Hwy 77

1. CALL TO ORDER
2. ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT
3. PLEDGE OF ALLEGIANCE AND INVOCATION
4. CITIZEN COMMENTS

Anyone having an item of business to present to the Slaughterville Board of Trustees is requested to sign in prior to the meeting and will be called upon to speak by the mayor or presiding officer. Those addressing the Trustees are to come to the podium to speak. Presentations are limited to three (3) minutes. Due to Open Meeting Act regulations, Trustees are not able to participate in discussion during citizen comments. Remarks should be directed at the Board of Trustees as a whole. All citizen comments must directly pertain to an agenda item, if no such item appears on the agenda, it cannot be discussed.

5. CONSENT AGENDA

All items listed under the Consent Agenda are deemed to be non-controversial and routine in nature by the governing body. Items will be approved by one motion of the governing body. Items listed will not be discussed. Any member of the governing body desiring to discuss an item on the Consent Agenda may request it be removed from the Consent Agenda and placed in its proper order on the regular agenda for consideration.

- a) Approval of minutes from September 17, 2024 regular meeting.
- b) Approval of the September 2024 financial reports.
- c) Approval of Purchase Order 242503 to OMAG in the amount of \$22,651.00 for property and auto insurance policy renewals.
- d) Approval of Purchase Order 242504 to Banner Fire Equipment in the amount of \$21,875.00 for wildland gear for the fire department. *(Plains All American Grant and Cleveland County Public Safety Grant - \$21,875.00)*
- e) Approval of Purchase Order 242505 to Banner Fire Equipment in the amount of \$34,177.50 for outfitting new brush truck and to transfer bed from old brush truck to new brush truck. *(2024 REAP Grant - \$34,177.50)*
- f) Approval of Budget Amendment to the 2024-2025 Fiscal Year Budget to recognize fire department donation and associated expenses.

6. ITEMS REMOVED FROM CONSENT AGENDA

Any items pulled from the consent agenda will be discussed and considered action to amend, deny, or approve.

7. REPORTS

This section is intended for the listed organization(s), staff, and Town Administrator to report and make announcements concerning municipal or community matters.

- a) Report from the Cleveland County Sheriff's Office.
- b) Report from the Fire Department.
- c) Report from the Planning and Development Administrator.
- d) Report from the Code Enforcement Officer.
- e) Report from the Town Administrator.

8. DISCUSSION AND/OR ACTION ITEMS

- a) Discussion and/or action concerning approving a Summary of Acquisition regarding the property easements from the Town in favor of Cleveland County for the 72nd Street Widening Project.
- b) Discussion and/or action to amend, deny, or approve Resolution No. 2024-1015, a Resolution of the Board of Trustees of the Town of Slaughterville, Oklahoma, authorizing application for financial assistance from the Rural Economic Action Plan Fund for the purpose of milling, grading, concrete, asphalt, and pavement markings for Town Hall / Fire Department Station 3 south parking lot.
- c) Discussion and/or action to amend, deny, or approve Resolution No. 2024-1016, a Resolution of the Board of Trustees of the Town of Slaughterville, Oklahoma, authorizing application for financial assistance from the Rural Economic Action Plan Fund for the purpose of a new building to house emergency response vehicles and equipment.
- d) Discussion and/or action to amend, deny, or approve the Policy for Memorial Plaque Donation and Recognition.
- e) Discussion and/or action concerning amending the Policy Governing Appointments to Boards, Committees, and Commissions.
- f) Discussion and/or action relating to amending Part 13 – Zoning Regulations, Chapter 1 – Zoning, Article 1 – Administrative and General Provisions, by repealing Section 13-122 – Enforcement and Administration of the Code of Ordinances of the Town of Slaughterville.
- g) Discussion and/or action concerning defining and implementing a policy for extending the agenda process giving the citizens and the members more time to research agenda items before deciding.
- h) Discussion and/or action concerning defining and implementing a town policy for Slaughterville citizens to file a formal grievance against town boards, staff, committees, and volunteers.

- i) Discussion and/or action concerning defining and implementing town email addresses for the Mayor and the Board of Trustees.
- j) Discussion and/or action concerning defining and implementing increased accountability for proper treatment of the citizens when related to code enforcement during the reporting and town permit reporting.

9. REMARKS AND INQUIRIES BY TRUSTEES AND TOWN STAFF

10. ADJOURNMENT

This agenda was posted on October 10, 2024 at Slaughterville Town Hall and on the town website.

/s/ Christy Quickle

Christy Quickle, Town Clerk

If you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act, please contact the Slaughterville Town Hall at 405-872-3000 at least twenty-four (24) hours prior to the scheduled starting time of the meeting.

MINUTES
TOWN OF SLAUGHTERVILLE
BOARD OF TRUSTEES
Regular Meeting
September 17, 2024

1. CALL TO ORDER

Mayor Taylor called the meeting of the Town of Slaughtererville Board of Trustees to order at 7:00 p.m. on September 17, 2024. The meeting was held at the Slaughtererville Town Hall at 10701 US Highway 77 and was conducted pursuant to the State Open Meeting Law with due and proper notice provided. Notice of the meeting was given by posting an agenda on September 13, 2024.

2. ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT

LEAH GRADY	PRESENT
EUGENE DICKSON	ABSENT
JERRY GARRETT	PRESENT
TROY TAYLOR	PRESENT
VACANT	

A quorum was established. Also present were Town Administrator Ashley Furry, Town Attorney Cindee Pichot, and Town Clerk Christy Quickle. Staff present: Kim Reynolds, Josh Reagan, Carol Lance, and Robert Garris.

3. PLEDGE OF ALLEGIANCE AND INVOCATION

The Mayor led the Pledge of Allegiance and Trustee Garrett gave the invocation.

4. RECOGNITION

a) Proclamation recognizing Sandy Thompson.

The Mayor read the proclamation recognizing Sandy Thompson.

5. CITIZEN COMMENTS

Anyone having an item of business to present to the Slaughtererville Board of Trustees is requested to sign in prior to the meeting and will be called upon to speak by the mayor or presiding officer. Those addressing the Trustees are to come to the podium to speak. Presentations are limited to three (3) minutes. Due to Open Meeting Act regulations, Trustees are not able to participate in discussion during citizen comments. Remarks should be directed at the Board of Trustees as a whole. All citizen comments must directly pertain to an agenda item, if no such item appears on the agenda, it cannot be discussed.

Public comments were given.

6. **CONSENT AGENDA**

All items listed under the Consent Agenda are deemed to be non-controversial and routine in nature by the governing body. Items will be approved by one motion of the governing body. Items listed will not be discussed. Any member of the governing body desiring to discuss an item on the Consent Agenda may request it be removed from the Consent Agenda and placed in its proper order on the regular agenda for consideration.

- a) Approval of minutes from August 20, 2024 regular meeting.
- b) Approval of the August 2024 financial reports.
- c) Approval of surplus and disposal of Dell P2210 computer monitor.

A motion was made by Leah Grady and seconded by Jerry Garrett to approve the consent agenda.

YEA: GRADY, GARRETT, TAYLOR

NAY: NONE

7. **ITEMS REMOVED FROM CONSENT AGENDA**

Any items pulled from the consent agenda will be discussed and considered action to amend, deny, or approve.

There were no items removed from the Consent Agenda for separate consideration.

8. **REPORTS**

This section is intended for the listed organization(s), staff, and Town Administrator to report and make announcements concerning municipal or community matters.

a) Report from the Cleveland County Sheriff's Office.

No report given.

b) Report from the Fire Department.

Fire Chief Tolson reported on the department's calls for August.

c) Report from the Planning and Development Administrator.

Ms. Reynolds reported on permits for the month of August.

d) Report from the Code Enforcement Officer.

Mr. Reagan reported on the code violations for the month of August.

e) Report from the Town Administrator.

Mrs. Furry reported the following: the Economic Development Committee held its first meeting, the Municipal Road Drilling Activity Funds Grant was submitted, the 2023-2024 audit is still on going, and the Fire Department received a grant in the amount of \$10,017 from the Oklahoma State Department of Agriculture. The newly hired Public Safety Director, Robert Garriss, was introduced.

9. DISCUSSION AND/OR ACTION ITEMS

- a) Discussion and/or action to amend, deny, or approve the recommendation of approval from the Planning and Zoning Commission for a proposed Lot Split for property located at 9800 72nd Street in Slaughterville, Oklahoma, Section Seven (7), Township Seven (7) North, Range One (1) West, Cleveland County, Oklahoma for David Smith, approximately 40 acres.**

A motion was made by Jerry Garrett and seconded by Troy Taylor to accept the approval recommendation and approve the lot split request.

YEA: GRADY, GARRETT, TAYLOR

NAY: NONE

- b) Discussion and/or action concerning approving a Settlement Agreement regarding the acquisition of property easements from the Town in favor of Cleveland County for the 72nd Street Widening Project.**

No action was taken.

- c) Discussion and/or action concerning a memorial dedication request to honor former Trustee Sandy Thompson.**

A motion was made by Troy Taylor and seconded by Jerry Garrett to move forward with a remembrance plaque with a criteria for donations to recognize those who have served on any board, committee, or commission for the town.

YEA: GRADY, GARRETT, TAYLOR

NAY: NONE

- d) Discussion and/or action concerning appointment for the purpose of filling a vacancy for a trustee position until the next general election in 2025.**

A motion was made by Troy Taylor and seconded by Leah Grady to leave the seat vacant until the next election in April 2025.

YEA: GRADY, GARRETT, TAYLOR

NAY: NONE

10. REMARKS AND INQUIRIES BY TRUSTEES AND TOWN STAFF

Trustee Grady stated that ACOG has REAP grant funds leftover and that they have changed the application process to online.

11. ADJOURNMENT

Mayor Taylor called adjournment at 7:36 p.m.

Approved this 15th day of October, 2024.

Attest:

Troy Taylor, Mayor

Christy Quickle, Town Clerk



Town of Slaughterville

Check Detail

September 2024

	Date	Num	Name	Amount
Absolute Data Shredding	09/05/2024	9998203	Absolute Data Shredding	-36.75
AT&T	09/05/2024	9998201	AT&T	-56.28
AT&T Mobility	09/16/2024	9998212	AT&T Mobility	-46.77
Cindee Pichot, P.C.	09/10/2024	9998207	Cindee Pichot, P.C. Attorney Fees	-1,752.37
Creations Landscape	09/05/2024	9998204	Creations Landscape	-250.00
GFL Environmental	09/24/2024	9998220	GFL Environmental	-124.20
ImageNet Consulting	09/16/2024	9998211	ImageNet Consulting	-50.56
JP Morgan Chase Bank	09/24/2024		ACH JP Morgan Chase Bank P-Card charges	-3,071.34
Lytle Soule & Felty	09/10/2024	9998208	Lytle Soule & Felty	-270.00
Management & Enterprise Services	09/19/2024	9998219	Management & Enterprise Services	-600.00
Noble Hardware	09/10/2024	9998209	Noble Hardware	-133.35
Official Christinia Edwards	09/16/2024	9998213	Official Christinia Edwards	-50.00
Official Eugene Dicksion	09/16/2024	9998214	Official Eugene Dicksion	0.00
Official Jerry Garrett	09/16/2024	9998216	Official Jerry Garrett	-20.00
Official Leah Grady	09/16/2024	9998217	Official Leah Grady	-20.00
Official Troy Taylor	09/16/2024	9998215	Official Troy Taylor	-20.00
Oklahoma Fire Chiefs Association	09/19/2024	9998218	Oklahoma Fire Chiefs Association	-110.00
Oklahoma Municipal Retirement Fund	09/12/2024	9998210	Oklahoma Municipal Retirement Fund	-967.96
	09/26/2024	9998221	Oklahoma Municipal Retirement Fund	-952.18
OMCTFOA	09/06/2024	9998206	OMCTFOA	-500.00
OPEH&W Plan	09/01/2024	9998200	OPEH&W Plan Health/Life Insurance	-3,167.96
Sylvanlink IT	09/05/2024	9998205	Sylvanlink IT	-292.00
T-Mobile	09/05/2024	9998202	T-Mobile	-62.30

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Town of Slaughterville

Budget vs Actuals FY24-25 P&L

July - September, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4000.11 INCOME-GG	178,230.51	1,313,061.00	-1,134,830.49	13.57 %
4000.16 INCOME - FD	12,618.12	274,907.99	-262,289.87	4.59 %
4000.18 INCOME - P & D	5,460.00	20,000.00	-14,540.00	27.30 %
4000.21 INCOME - SA	14,166.98	53,700.00	-39,533.02	26.38 %
Total Income	\$210,475.61	\$1,661,668.99	\$ -1,451,193.38	12.67 %
GROSS PROFIT	\$210,475.61	\$1,661,668.99	\$ -1,451,193.38	12.67 %
Expenses				
5000.11 GENERAL GOVERNMENT EXPENSES	92,616.10	367,202.00	-274,585.90	25.22 %
5000.14 PARK & RECREATION EXPENSES	34,374.55	669,361.00	-634,986.45	5.14 %
5000.16 FIRE DEPARTMENT EXPENSES	156,009.01	393,825.99	-237,816.98	39.61 %
5000.17 EMERGENCY MANAGEMENT EXPENSES	1,658.91	36,891.00	-35,232.09	4.50 %
5000.18 PLANNING & DEVELOPMENT EXPENSES	23,934.60	105,567.00	-81,632.40	22.67 %
5000.21 STREET AND ALLEY EXPENSES		1,895.00	-1,895.00	
Total Expenses	\$308,593.17	\$1,574,741.99	\$ -1,266,148.82	19.60 %
NET OPERATING INCOME	\$ -98,117.56	\$86,927.00	\$ -185,044.56	-112.87 %
NET INCOME	\$ -98,117.56	\$86,927.00	\$ -185,044.56	-112.87 %

**Town of Slaughterville**

10701 US Highway 77

Lexington, OK 73051-9671

(405) 872-3000

Purchase Order

VENDOR

OMAG

PO Box 3091

Edmond, OK 73083

SHIP TO

Town of Slaughterville

10701 US Highway 77

Lexington, OK 73051-9671

US

P.O. NO. 242503**DATE** 09/20/2024**PURCHASING OFFICER**

Carol Lance

FISCAL YEAR

FY24-25

APPROPRIATION ACCOUNT

5311.11, 14, 16, 18

DESCRIPTION**QTY****RATE****AMOUNT**

Per IC Ord. 85	PRO 140010709 Insurance 5311.11 GG	1	8,671.00	8,671.00
Per IC Ord. 85	Property Insurance 5311.14 P&R	1	354.00	354.00
Per IC Ord. 85	Property Insurance 5311.16 FD	1	3,453.00	3,453.00
Per IC Ord. 85	GLA 140033809 Ins. 5311.11	1	5,258.00	5,258.00
Per IC Ord. 85	GLA 140033809 Ins. 5311.16	1	4,408.00	4,408.00
Per IC Ord. 85	GLA 140033809 Ins. 5311.18	1	186.00	186.00
Per IC Ord. 85	GLA 140033809 Ins. 5311.14	1	321.00	321.00

Approved October 15, 2024

Board of Trustees

Operational Grant - partial

TOTAL**\$22,651.00**

Approved By

Date



Town of Slaughterville
10701 US Highway 77
Lexington, OK 73051-9671
(405) 872-3000

Purchase Order

VENDOR Banner Fire Equipment, Inc. 4289 Industrial Dr. Roxana, IL 62084	SHIP TO Town of Slaughterville 10701 US Highway 77 Lexington, OK 73051-9671 US	P.O. NO. 242504 DATE 10/01/2024
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PURCHASING OFFICER Chris Tolson	FISCAL YEAR FY24-25	APPROPRIATION ACCOUNT 5501.16
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	DESCRIPTION	QTY	RATE	AMOUNT
Per IC Ord. 85	Wildland extrication jackets, pants, zipper boots	15	1,445.00	21,675.00
Per IC Ord. 85	Freight charge	1	200.00	200.00

Approved Board of Trustees Meeting October 15, 2024 Grants: Plains Marketing \$10,613 and Cleveland County Justice Authority \$11,262	TOTAL	\$21,875.00
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Approved By	_____
Date	_____



Town of Slaughterville
10701 US Highway 77
Lexington, OK 73051-9671
(405) 872-3000

Purchase Order

VENDOR Banner Fire Equipment, Inc. 4289 Industrial Dr. Roxana, IL 62084	SHIP TO Town of Slaughterville 10701 US Highway 77 Lexington, OK 73051-9671 US	P.O. NO. 242505 DATE 10/01/2024
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PURCHASING OFFICER Chris Tolson	FISCAL YEAR FY24-25	APPROPRIATION ACCOUNT 5501.16
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	DESCRIPTION	QTY	RATE	AMOUNT
Per IC Ord. 85	Transfer bed to new brush truck chassis per quote	1	9,187.50	9,187.50
Per IC Ord. 85	Outfit the new 2024 Brush truck per quote	1	24,990.00	24,990.00

Approved Board of Trustees October 15, 2024 Grant: REAP	TOTAL	\$34,177.50
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Approved By _____

Date _____



Town of Slaughterville

10701 US 77, Lexington, OK 73051
(405) 872-3000 Fax: (405) 872-0330

BUDGET AMENDMENT
FOR
2024-2025 Fiscal Year Budget
GENERAL FUND

<u>Account Number</u>	<u>Account Name</u>	<u>Description</u>	<u>Increase (Decrease)</u>
4601.16	Fire - Donations	Donation from Citizen	1,000.00
5102.16	Fire – Supplies, Maint. & Repair	Expenditure of Donation	1,000.00

EXPLANATION:

To recognize fire department donation received and expenditure.

PASSED AND APPROVED by the Board of Trustees of the Town of Slaughterville,
Oklahoma this 15th day of October 2024.

Mayor

ATTEST:

Town Clerk
(SEAL)

Town of Slaughterville								
General Fund Budget								
For the Year Ended June 30, 2025								
	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
	2024	2025	2025	2025	2025	2025	2025	2025
	GENERAL	GENERAL	GF	GF	GF	GF	GF	AMENDED
	FUND	FUND	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	GF
	BUDGET	BUDGET	AMEND #1	AMEND #2	AMEND #3	AMEND #4	AMEND #5	BUDGET
REVENUES								
Sales tax	330,000.00	335,000.00						335,000
Use tax	125,000.00	130,000.00						130,000
Cigarette tax	2,500.00	2,500.00						2,500
Franchise tax	150,000.00	145,000.00						145,000
Telephone Franchise Tax		1,000.00						1,000
Alcoholic beverage tax	20,000.00	20,000.00						20,000
Miscellaneous Fees and Permits	20,000.00	20,200.00						20,200
Rental Revenues	3,550.00	3,550.00						3,550
Oil & Gas Fees	6,075.00	0.00						0
Fire runs	600.00	1,000.00						1,000
Donations	500.00	600.00	1,000					1,600
Private Grants	14,613.00	4,000.00						4,000
Government Grants	0.00	606,311.00						606,311
State Grants	103,340.00	159,408.00						159,408
Local Government Grants	62,168.00	100,000.00						100,000
Sale of Capital Assets	5,000.00	10,000.00						10,000
Interest income	14,000.00	61,500.00						61,500
Other income	8,000.00	8,100.00						8,100
TOTAL REVENUES	865,346.00	1,608,169	1,000	0	0	0	0	1,609,169
EXPENDITURES								
General Government								
Personal services	246,706	156,737						156,737
Materials and supplies	34,000	36,000						36,000
Other services and charges	73,370	74,465						74,465
Capital outlay	33,950	0						0
Total General Government	388,026	267,202	0	0	0	0	0	267,202
Fire Department			FD	FD	FD	FD	FD	
Personal services	10,000	9,493						9,493
Materials and supplies	72,981	50,500	1,000					51,500
Other services and charges	13,992	18,740						18,740
Capital outlay	218,205	339,593						339,593
Total Fire Department	315,178	418,326	1,000	0	0	0	0	419,326
Parks & Recreation			PARK	PARK	PARK	PARK	PARK	
Personal Services	17,525	19,071						19,071
Materials and Supplies	8,700	8,950						8,950
Other Services and Charges	1,375	1,340						1,340
Capital Outlay	4,195	640,000						640,000
Total Parks & Recreation	31,795.00	669,361	0	0	0	0	0	669,361
Planning & Development			P&D	P&D	P&D	P&D	P&D	
Personal Services	98,989	88,952						88,952
Materials and Supplies	14,600	16,000						16,000
Other Services and Charges	875	615						615
Capital Outlay	0	0						0
Total Planning & Development	114,464.00	105,567	0	0	0	0	0	105,567
Emergency Management								
Personal Services		26,891						26,891
Materials and Supplies		7,000						7,000
Other Services and Charges		3,000						3,000
Capital Outlay		0						0
Total Emergency Management	0.00	36,891	0	0	0	0	0	36,891
TOTAL EXPENDITURES	734,999	1,497,347	1,000	0	0	0	0	1,355,889
REVENUES OVER (UNDER) EXPENDITURES	130,347	110,822	0	0	0	0	0	253,280
OTHER FINANCING SOURCES (USES)								
Net transfers-in (out)								0
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	130,347	110,822	0	0	0	0	0	253,280
BEGINNING FUND BALANCE	1,505,621.00	1,635,968.00	1,746,790.00	1,746,790.00	1,746,790.00	1,746,790.00	1,746,790.00	1,746,790.00
ENDING FUND BALANCE	1,635,968.00	1,746,790.00	\$1,746,790.00	1,746,790.00	1,746,790.00	1,746,790.00	1,746,790.00	2,000,070.00
BUDGET AMENDMENT #1 - To recognize fire department donation received and expenditure.								
BUDGET AMENDMENT #2 -								
BUDGET AMENDMENT #3 -								
BUDGET AMENDMENT #4 -								
BUDGET AMENDMENT #5 -								

Slaughterville Fire Department

Lexington, OK

This report was generated on 10/1/2024 2:33:16 PM

Count of Incidents by Incident Type for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Sort By: IncidentType | Start Date: 09/01/2024 | End Date: 09/30/2024

INCIDENT TYPE	# INCIDENTS
111 - Building fire	7
131 - Passenger vehicle fire	1
143 - Grass fire	2
311 - Medical assist, assist EMS crew	6
322 - Motor vehicle accident with injuries	1
324 - Motor vehicle accident with no injuries.	3
510 - Person in distress, other	3
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	2
622 - No incident found on arrival at dispatch address	1
651 - Smoke scare, odor of smoke	1
Total Incidents	28

This report displays Incidents by Incident type for the selected Incident Status (es) and chosen date range. Nemsis 2 & 3 Incidents Included.



emergencyreporting.com
Doc Id: 1673
Page # 1 of 1

RESOLUTION 2024-1015

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF SLAUGHTERVILLE, OKLAHOMA, AUTHORIZING APPLICATION FOR FINANCIAL ASSISTANCE FROM THE RURAL ECONOMIC ACTION PLAN FUND FOR THE PURPOSE OF MILLING, GRADING, CONCRETE, ASPHALT, AND PAVEMENT MARKINGS FOR TOWN HALL / FIRE DEPARTMENT STATION 3 SOUTH PARKING LOT.

WHEREAS, the Town of Slaughterville desires to seek funding from the Rural Economic Action Plan Fund for the purpose to mill, grade, install concrete and asphalt, and pavement markings at the Town Hall / Fire Department Station 3 south parking lot in the Town of Slaughterville; and

WHEREAS, it is in the best interest of the residents of the Town of Slaughterville to expedite the preparation and submission of an application for financial assistance from the Rural Economic Action Plan Fund in the form of a grant.

NOW, THEREFORE BE IT RESOLVED that the Mayor of the Town of Slaughterville is hereby authorized and directed to sign an application and related documents necessary to file and process a grant application through the Rural Economic Action Plan Fund on behalf of the Town of Slaughterville.

PASSED AND APPROVED by the Board of Trustees of the Town of Slaughterville, Oklahoma, this 15th day of October 2024.

Mayor

ATTEST:

Town Clerk

RESOLUTION 2024-1016

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF SLAUGHTERVILLE, OKLAHOMA, AUTHORIZING APPLICATION FOR FINANCIAL ASSISTANCE FROM THE RURAL ECONOMIC ACTION PLAN FUND FOR THE PURPOSE OF A NEW BUILDING TO HOUSE EMERGENCY RESPONSE VEHICLES AND EQUIPMENT.

WHEREAS, the Town of Slaughterville desires to seek funding from the Rural Economic Action Plan Fund for the purpose of a new building to house emergency response vehicles and equipment in the Town of Slaughterville; and

WHEREAS, it is in the best interest of the residents of the Town of Slaughterville to expedite the preparation and submission of an application for financial assistance from the Rural Economic Action Plan Fund in the form of a grant.

NOW, THEREFORE BE IT RESOLVED that the Mayor of the Town of Slaughterville is hereby authorized and directed to sign an application and related documents necessary to file and process a grant application through the Rural Economic Action Plan Fund on behalf of the Town of Slaughterville.

PASSED AND APPROVED by the Board of Trustees of the Town of Slaughterville, Oklahoma, this 15th day of October 2024.

Mayor

ATTEST:

Town Clerk

POLICY FOR MEMORIAL PLAQUE DONATION AND RECOGNITION

Purpose

The purpose of this policy is to establish guidelines for the donation process and criteria for placing an individual or an entity's name on a memorial plaque in honor of those who have served the community of Slaughterville.

Policy Statement

The Town of Slaughterville recognizes the contributions of individuals or entities who have positively impacted the community. Donations made for the purpose of placing names on a memorial plaque will be accepted and acknowledged in a manner that reflects the community's appreciation.

Eligibility Criteria

1. **Service to the Community:** The individual or entity must have demonstrated significant service to the Slaughterville community, such as:
 1. Long-term volunteerism
 2. Public service (e.g., elected officials, first responders)
 3. Contributions to community organizations or initiatives

Applications

Applications are available at Town Hall located at 10701 US Hwy 77, Lexington, OK 73051. For a donation to be considered, the donor will need to complete the application form (see Attachment 1). Completed applications and payment will be made to Town Hall.

The Town Administrator or his/her designee will review and determine the appropriateness of the application as measured by the policy and guidelines. If the application falls outside of the approved policy, the application will be presented for further discussion and decision to the Board of Trustees. Donors are invited to attend the board meeting to discuss the proposal or answer questions.

Donation Guidelines

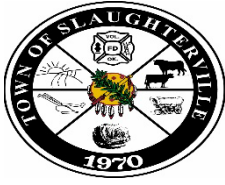
1. **Donation Amount:** A minimum donation of \$50.00 is required for each name or entity to be added to the memorial plaque.
2. **Payment Method:** Donations can be made via check or cash at Slaughterville Town Hall.
3. **Usage of Funds:** All funds collected will be deposited into the appropriate revenue account.

PASSED AND APPROVED by the Board of Trustees of the Town of Slaughterville
this 15th day of October 2024.

Mayor

ATTEST:

Town Clerk



**Town of Slaughterville
Memorial Plaque Donation and Recognition Application**

Applicant Information

Name of Donor	
Address of Donor	
Home Phone	
Work Phone	
Email Address	

Donation Information

Name for Memorial	
Amount of Donation	
Type of Donation	

I have read and agreed to the terms of the Memorial Plaque Donation and Recognition Policy.

Requested By	
Date	

To be completed by Town Staff.

Reviewed By	
Date	

POLICY GOVERNING APPOINTMENTS TO BOARDS, COMMITTEES, AND COMMISSIONS

Introduction

Service on Town boards, committees, or commissions is one of the principal means by which citizens can participate in the conduct of local government. Volunteers may serve in a variety of capacities and are encouraged to look for opportunities which will allow them to share their experience, skills and talents, while offering a meaningful and rewarding experience for the volunteer.

Boards, committees, and commissions exercise a number of advisory, administrative and quasi-judicial powers and functions that are essential to the operation of town government. Boards, committees, and commissions are created and enabled in different ways. Some are required by the State of Oklahoma, and some are created by the Town Board of Trustees. Terms of office and qualifications for office vary, as well.

Purpose

The purpose of this policy is to develop a process for the Town to follow for board, committee, and commission appointments. This process will ensure that boards, committees, and commissions are composed of capable, dependable, and effective members and that all have the ability to apply for board, committee, and commission membership. Additionally, this written process will clearly outline for citizens the process the Mayor and Town Board of Trustees will use for such appointments.

General

No person shall be eligible to apply for board, committee, or commission seats unless they are a resident of the Town.

Additional training and testing may be required in order for applicants to serve on particular boards, committees, or commissions. It is recommended that the applicant attend at least one meeting of the board, committee, or commission that is the subject of their application prior to submitting the application.

While this policy was written primarily to address the appointment of members to boards, committees, and commissions, it will also be used as a guideline for filling unexpired terms of office should a member resign or be removed from service before the term expires.

Recruitment and Application Process

In April or September of each year, the Town Clerk shall notify all appointed volunteers whose terms expire June 30 or November 30 of the same year, informing them that they must submit a completed application if they wish to be considered for reappointment.

The Town Clerk shall also advertise a notice of vacancies at Town Hall, and in any of the following public communications: Town website, or Town Facebook page. If no one applies, then the Town Clerk may also publish the vacancy in a local newspaper. The Notice shall specify

the vacancies for all boards, committees, and commissions, and will set forth the details regarding the application procedure and the deadline for receipt of applications. In order to be considered by the Mayor and the Board of Trustees, applicants must file an application with the Town Clerk by the due date set forth in the Notice.

Selection and Appointments

The Town Clerk will distribute copies of all applications to the Mayor and the Board of Trustees for consideration of appointment.

Reappointment of Current Members. Board, committee, commission members who have performed their role satisfactorily will be strongly considered for reappointment. In determining performance, the mayor may make a recommendation to the Board of Trustees considering the following performance standards:

1. Attendance. It is expected that the members understand the commitment required and attend meetings. Members who have been absent for 30% or more of their regular meetings will normally not be considered for reappointment. Extenuating circumstances, such as sickness, may be considered.
2. Effort. Members who have not become knowledgeable about their duties, or who have failed to comply with required training and/or continuing education will not be considered for reappointment.
3. Professionalism. While differences of opinion are anticipated and encouraged, members are expected to be civil, and observe recognized rules or order and procedures. Members who are quarrelsome, disruptive, and/or use their authority inappropriately will not be considered for reappointment.

Appointment of New Members. The Mayor and the Board of Trustees will consider the following criteria:

1. Service. On other boards, committees, or commissions with the Town or other government or non-profit entity.
2. Background. Education, experience, business, profession, or occupation which qualified the applicant for serving.
3. Commitment. Verification that the candidate is aware of the time commitment to prepare for and attend meetings and training sessions.
4. Potential Conflict of Interest. Analysis concerning possible conflicts between the appointment sought and business or other possible conflicts.
5. Mandatory Qualifications. Applicants must be residents of the Town of Slaughterville, have no criminal record considered by the town to be so serious that it should be a disqualification, not be an adversary party to pending litigation against the town, not be in arrears on any town taxes, fines, or other obligations owed to the town, and must comply with all Town ordinances and adopted policies.

The Town Clerk will follow up in writing to all applicants to advise them of their appointment status after the Board of Trustees has voted on the appointments. Applicants must be sworn in at the Town Clerk's Office prior to serving as a voting member of a board, committee, or commission or at their first meeting prior to action on any agenda items.

Filling Unexpired Terms. Applications not selected and applications received after the due date will be kept on file in accordance with the record retention schedule and will be considered when vacancies arise during the year.

Outgoing Members. Appointed boards, committees, and commission members who no longer wish to or are unable to continue to serve must submit in writing a letter of resignation to the Town Clerk. Failure to submit a letter of resignation within thirty (30) days request to do so shall be deemed a resignation.

PASSED AND APPROVED by the Board of Trustees of the Town Slaughterville
this 15th day of August 2023.

Christy Quicker
Town Clerk
ATTEST:



Jay D. Lyle
Mayor

Part 13. Zoning Regulations

Chapter 1. Zoning

ARTICLE I. Administrative and General Provisions

§ 13-122. Enforcement and Administration.

[Ord. No. 55, 10-17-2000; amended 10-16-2001; amended 9-17-2002; amended 11-16-2004; amended 11-18-2008; amended 6-15-2010; amended 4-21-2015; amended 7-21-2020; amended 12-20-2022, Ord. No. 55 §21; amended 9-19-2023 by Ord. No. 55]

- A. These regulations shall be enforced by the code enforcement officer/inspector, or a designated representative acting at the direction of the town board of trustees, who shall review all zoning compliance permit applications and the citizen's premises for compliance with zoning ordinance provisions. The code enforcement officer has the right to go onto a citizen's premises for the purpose of inspecting the property to be able to determine compliance with the town's ordinances.
- B. It shall be a violation of these regulations for any person to change or permit a change in the use of land, buildings or structures without the proper approval of a zoning compliance permit or rezoning of the property.
- C. It shall be a violation of these regulations for any person to erect, alter, move or improve any building or structure involving a sewage disposal system, or establish a business until a zoning compliance permit has been obtained from the town under the terms set forth in the code of ordinances of the Town of Slaughterville, Oklahoma, and/or the building code adopted by said municipality. The zoning ordinance requirement for a zoning compliance permit shall not apply to the construction or use of farm buildings for agricultural purposes, or the planting of agricultural crops; such buildings shall, however, observe all requirements of all other portions of this zoning ordinance and all other municipal regulations.
- D. In the event, there is a violation of the terms of this ordinance, the town may seek any relief accorded by the law of the State of Oklahoma or any other relief set forth in this ordinance. Any violation of this ordinance shall constitute a nuisance.
- E. The provisions of this ordinance may be enforced by any affected person through injunctive proceedings in any court of competent jurisdiction. For the purposes of this section, the word "person" shall include, but not be limited to, the Town of Slaughterville and a private citizen. In the event a lawsuit is filed, attorney fees, court costs, and all other costs to the town shall be recovered.