

AGENDA
SLAUGHTERVILLE BOARD OF TRUSTEES
REGULAR MEETING
June 18, 2024 – 7:00 PM
Slaughterville Town Hall – 10701 US Hwy 77

1. CALL TO ORDER
2. ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT
3. PLEDGE OF ALLEGIANCE AND INVOCATION
4. CITIZEN COMMENTS

Anyone having an item of business to present to the Slaughterville Board of Trustees is requested to sign in prior to the meeting and will be called upon to speak by the mayor or presiding officer. Those addressing the Trustees are to come to the podium to speak. Presentations are limited to three (3) minutes. Due to Open Meeting Act regulations, Trustees are not able to participate in discussion during citizen comments. Remarks should be directed at the Board of Trustees as a whole. All citizen comments must directly pertain to an agenda item, if no such item appears on the agenda, it cannot be discussed.

5. CONSENT AGENDA

All items listed under the Consent Agenda are deemed to be non-controversial and routine in nature by the governing body. Items will be approved by one motion of the governing body. Items listed will not be discussed. Any member of the governing body desiring to discuss an item on the Consent Agenda may request it be removed from the Consent Agenda and placed in its proper order on the regular agenda for consideration.

- a) Approval of minutes from May 21, 2024 regular meeting.
- b) Approval of the May 2024 financial reports.
- c) Approval of the renewal of the 2024-2025 Participation Agreement for the Oklahoma Municipal Assurance Group Worker's Compensation Plan.
- d) Approval of an Agreement for Household Hazardous Waste Disposal with the City of Midwest City.
- e) Approval of an Interlocal Agreement between the Board of County Commissioners, Cleveland County, Oklahoma, and the Town of Slaughterville, Oklahoma regarding roads.
- f) Approval of Purchase Order 232415 to Edwards Equipment in the amount of \$15,576.00 for plumbing work on water towers for the Fire Department.
(Cleveland County Justice Authority Grant - \$15,576.00)
- g) Approval of Resolution No. 2024-0618, a Resolution relating to the retention of Public Records of the Town of Slaughterville.

6. ITEMS REMOVED FROM CONSENT AGENDA

Any items pulled from the consent agenda will be discussed and considered action to amend, deny or approve.

7. REPORTS

This section is intended for the listed organization(s), staff, and Town Administrator to report and make announcements concerning municipal or community matters.

- a) Report from the Cleveland County Sheriff's Office.
- b) Report from the Fire Department.
- c) Report from the Planning and Development Administrator
- d) Report from the Code Enforcement Officer.
- e) Report from the Town Administrator.

8. DISCUSSION AND/OR ACTION ITEMS

- a) Discussion and/or action concerning the reappointment and/or appointment(s) to fill two seats to serve a three-year term commencing on July 1, 2024 to June 30, 2027 on the Planning and Zoning Commission and Local Planning Action Committee.
- b) Discussion and/or action concerning the appointment of a member to the Board of Adjustment to fill Robert Collings' unexpired term expiring November 30, 2025.
- c) Discussion and/or action concerning the reappointment(s) and/or appointment(s) to fill two seats to serve a six-year term commencing on July 1, 2024 to June 30, 2030 on the Floodplain Board.
- d) Discussion and/or action concerning appointments to serve a three-year term commencing on July 1, 2024 to June 30, 2027 on the Economic Development Committee.
- e) Discussion and/or action directing staff on how to proceed with providing Inspector and Building Official services and the processing and implementation of building permits and inspections within the Town of Slaughterville.
- f) Discussion on implementing a dress code policy for all boards, commissions, and committees.

9. EXECUTIVE SESSION

- a) Consideration to enter into Executive Session for the purpose of allowing confidential communications between a public body and its attorney concerning a pending investigation, claim, or action in accordance with and pursuant to 25 O.S. §307(B)(4), in relation to continued noncompliance with town ordinances regarding a Medical Marijuana Commercial Grower Permit, with the advice of

its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

b) Return to open meeting.

c) Consideration and/or action deemed appropriate, as a result of the Executive Session.

10. REMARKS AND INQUIRIES BY TRUSTEES AND TOWN STAFF

11. ADJOURNMENT

This agenda was posted on June 14, 2024 at Slaughtererville Town Hall and on the town website.

/s/ Christy Quickle

Christy Quickle, Town Clerk

If you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act, please contact the Slaughtererville Town Hall at 405-872-3000 at least twenty-four (24) hours prior to the scheduled starting time of the meeting.

MINUTES
TOWN OF SLAUGHTERVILLE
BOARD OF TRUSTEES
Regular Meeting
May 21, 2024

1. CALL TO ORDER

Mayor Taylor called the meeting of the Town of Slaughtererville Board of Trustees to order at 7:00 p.m. on May 21, 2024. The meeting was held at the Slaughtererville Town Hall at 10701 US Highway 77 and was conducted pursuant to the State Open Meeting Law with due and proper notice provided. Notice of the meeting was given by posting an agenda on May 17, 2024.

2. ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT

LEAH GRADY	PRESENT
SANDY THOMPSON	ABSENT
EUGENE DICKSON	PRESENT
JERRY GARRETT	PRESENT
TROY TAYLOR	PRESENT

A quorum was established. Also present were Town Administrator Ashley Furry, Town Attorney Cindee Pichot, Town Clerk Christy Quickle, and Town Treasurer Chris Edwards. Staff present: Kim Reynolds, Carol Lance, and Josh Reagan.

3. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Taylor led the Pledge of Allegiance. Trustee Garrett gave the invocation.

4. CITIZEN COMMENTS

Anyone having an item of business to present to the Slaughtererville Board of Trustees is requested to sign in prior to the meeting and will be called upon to speak by the mayor or presiding officer. Those addressing the Trustees are to come to the podium to speak. Presentations are limited to three (3) minutes. Due to Open Meeting Act regulations, Trustees are not able to participate in discussion during citizen comments. Remarks should be directed at the Board of Trustees as a whole. All citizen comments must directly pertain to an agenda item, if no such item appears on the agenda, it cannot be discussed.

No public comments were given.

5. CONSENT AGENDA

All items listed under the Consent Agenda are deemed to be non-controversial and routine in nature by the governing body. Items will be approved by one motion of the governing body. Items listed will not be discussed. Any member of the governing body desiring to discuss an item on the Consent Agenda may request it be removed from the Consent Agenda and placed in its proper order on the regular agenda for consideration.

- a) Approval of minutes from April 16, 2024 special meeting.**
- b) Approval of minutes from April 16, 2024 regular meeting.**
- c) Approval of the April 2024 financial reports.**
- d) Approval of Resolution 2024-0521 a Resolution authorizing participation in the OMAG Recognition Program.**

A motion was made by Eugene Dicksion and seconded by Jerry Garrett to approve the consent agenda.

YEA: GRADY, DICKSION, GARRETT, TAYLOR
NAY: NONE

6. ITEMS REMOVED FROM CONSENT AGENDA

Any items pulled from the consent agenda will be discussed and considered action to amend, deny, or approve.

There were no items removed from the Consent Agenda for separate consideration.

7. REPORTS

This section is intended for the listed organization(s), staff, and Town Administrator to report and make announcements concerning municipal or community matters.

a) Report from the Cleveland County Sheriff's Office.

MSgt. Graham reported from the Cleveland County Sheriff's Office. Calls for burglar alarms increased from the previous month, which resulted in false alarm calls. He advised that property owners ensure that their alarm systems are not faulty. He also advised citizens that encounter livestock at large to call the sheriff's office and report to ensure the livestock gets back to the owner.

b) Report from the Fire Department.

Chief Tolson reported the department responded to 16 calls for April.

c) Report from the Planning and Development Administrator.

Ms. Reynolds reported on permits for the month of April.

d) Report from the Code Enforcement Officer.

Mr. Reagan reported on code violations for the month of April.

e) Report from the Town Administrator.

Ms. Furry reported the town should be around 83% of the budget for the end of April with income at 81% and expenditures at 64%. Investments have increased 10.25% for the fiscal year.

8. **PUBLIC HEARINGS**

a) **Public Hearing on proposed Fiscal Year 2024-2025 Budget.**

No one spoke.

9. **DISCUSSION AND/OR ACTION ITEMS**

a) **Discussion and/or action to amend, deny, or approve the recommendation of approval from the Planning and Zoning Commission for a proposed Lot Split for the property located at 7350 Bryant Road in Slaughterville, Oklahoma, Section Twenty (20), Township Seven (7) North, Range One (1) West, Cleveland County, Oklahoma for Ronald Frazier, Trustee, Ronald and Sonny Frazier Living Trust. Approximately 6.07 acres.**

A motion was made by Eugene Dicksion and seconded by Troy Taylor to accept the Planning and Zoning Commission recommendation of approval of the lot split at 7350 Bryant Road.

YEA: GRADY, DICKSION, GARRETT, TAYLOR

NAY: NONE

b) **Discussion and/or action to amend, deny, or approve updates to the Employee Policy Handbook.**

Ms. Furry gave an overview of the changes to the handbook, which amended the Alcohol and Controlled Substance Testing Policy and Procedures to remove volunteer firefighters to bring the policy into compliance with state and federal laws. The policy was incorporated into the Employee Policy Handbook as Appendix A.

A motion was made by Eugene Dicksion and seconded by Leah Grady to approve the updates to the Employee Policy Handbook.

YEA: GRADY, DICKSION, GARRETT, TAYLOR

NAY: NONE

c) **Discussion and/or action to amend, deny, or approve a Budget Amendment to the 2023-2024 Fiscal Year Budget.**

Ms. Furry explained the amendment is to receipt the grant funds received for bunker gear from the Cleveland County Justice Authority for the Fire Department.

A motion was made by Leah Grady and seconded by Jerry Garrett to approve the amendment to the 2023-2024 Fiscal Year budget.

YEA: GRADY, DICKSION, GARRETT, TAYLOR

NAY: NONE

d) **Discussion and/or action to amend, deny, or approve Purchase Order 232413 to Casco Industries, Inc. in the amount of \$21,373.00 for the purchase of eight (8) sets of bunker gear for the Fire Department.**

A motion was made by Eugene Dickson and seconded by Troy Taylor to approve Purchase Order 232413 to Casco Industries, Inc. in the amount of \$21,373.00.

YEA: GRADY, DICKSON, GARRETT, TAYLOR
NAY: NONE

- e) **Discussion and/or action to amend, deny, or approve renewing the Farm and Ranch Lease Agreement with Judy Bugher and Edna Manning d/b/a Hayhook Limousin on the town's 71-acre tract of land located on the northeast corner of 72nd Street and Slaughterville Road. (*Lease expires June 30, 2024.*)**

Ms. Furry stated the current lease agreement will expire on June 30th. Ms. Bugher is interested in renewing the lease to be able to put in a cover crop and maintain the land until the development starts of the planned playground area.

A motion was made by Eugene Dickson and seconded by Jerry Garrett to approve renewing the lease agreement with Hayhook Limousin.

YEA: GRADY, DICKSON, GARRETT, TAYLOR
NAY: NONE

- f) **Discussion and/or action to amend, deny, or approve an Agreement between the Town of Slaughterville and PDG, LLC. d/b/a Planning Design Group (PDG) for Playground Design and Landscape Architectural Services.**

Ms. Furry explained this agreement would start the process of the ARPA project. The agreement includes a proposed conceptual design phase. The plan would be to integrate an ADA compliant playground for ages 2-5, 5-12, and possibly something for teenagers and younger adults, utility connections, a seating plaza with shade structures, benches, picnic tables, and sidewalks that would connect to the parking area within the park.

A motion was made by Eugene Dickson and seconded by Jerry Garrett to accept and approve the agreement with PDG, LLC d/b/a Planning Design Group for the playground design and landscape architectural professional services.

YEA: GRADY, DICKSON, GARRETT, TAYLOR
NAY: NONE

- g) **Discussion and/or action to amend, deny, or approve the proposed Fiscal Year 2024-2025 Budget, including possible reallocation of funds between the departments, or modification of each department's proposed budget.**

Ms. Furry went over the proposed budget stating this is the biggest budget for the town, and it is mostly due to the ARPA funds.

A motion was made by Jerry Garrett and seconded by Eugene Dickson to approve the Fiscal Year 2024-2025 Budget, as presented.

YEA: GRADY, DICKSION, GARRETT, TAYLOR

NAY: NONE

h) Discussion and/or action to amend, deny, or approve Resolution No. 2024-0522 adopting the Fiscal Year 2024-2025 Budget.

A motion was made by Eugene Dicksion and seconded by Jerry Garrett to approve Resolution No. 2024-0522 adopting the Fiscal Year 2024-2025 Budget.

YEA: GRADY, DICKSION, GARRETT, TAYLOR

NAY: NONE

i) Discussion and/or action to amend, deny, or approve to accept the contract with the Association of Central Oklahoma Governments (ACOG) for the 2024 Rural Economic Action Plan (REAP) Grant in the amount of \$89,407.50 for the purchase of a brush pumper fire truck and equipment to outfit the truck for the Fire Department.

A motion was made by Eugene Dicksion and seconded by Leah Grady to accept and approve the contract with ACOG for the 2024 REAP grant in the amount of \$89,407.50 for the purchase of a brush pumper fire truck and equipment to outfit the truck for the Fire Department.

YEA: GRADY, DICKSION, GARRETT, TAYLOR

NAY: NONE

j) Discussion and/or action authorizing staff to seek out professional services to provide Inspector and Building Official services and to assist Slaughterville Officials in the processing and implementation of building permits and inspections within the Town of Slaughterville.

Trustee Grady stated that she asked for this agenda item. She stated she feels it is necessary to consider the safety of the citizens and first responders. She expects an increase in permits will only continue for both residential and commercial.

Ms. Furry stated the town does not currently have a building inspector and the State Fire Marshall does all the commercial inspections. She has talked with Oklahoma Municipal Management Services (OMMS) and explained they have their own building inspector that they will contract out. Examples of other cities and towns they contract with are the City of Broken Bow and City of Cushing. Their inspector would do virtual inspections and work with a town staff member at the rate of \$75 an hour.

Ms. Furry also explained that there would be ordinances, the master fee schedule, processes, and applications that would have to be updated to implement building permits and inspections.

Ms. Reynolds stated another option would be to train current staff to do inspections. Staff have the ability through the Oklahoma Code Enforcement Association to take tests and ICC testing classes.

Trustee Dicksion questioned having enough volume to warrant this at this time.

A motion was made by Eugene Dicksion and seconded by Jerry Garrett to table the item until next month's meeting to allow time for more information from other comparable towns of their processes and fees, such as Goldsby.

YEA: GRADY, DICKSION, GARRETT, TAYLOR

NAY: NONE

- k) **Discussion and/or action to amend, deny, or approve Resolution No. 2024-0523, a Resolution Establishing an Economic Development Committee; Providing its Responsibilities; Appointments, Terms of Office; Elections; and Meetings and Procedural Rules for the Town of Slaughterville.**

Trustee Dicksion stated he requested this item at last month's meeting. He explained a committee would help with figuring out how to manage growth if it is coming in the town's direction, and whether we want it or not.

Mayor Taylor stated he agreed and liked the idea with the possibility of "forced growth" if the turnpike goes in the town needs to be able to stay rural and not grow too fast and too big.

A motion was made by Eugene Dicksion and seconded by Jerry Garrett to accept and approve Resolution No. 2024-0523 Establishing an Economic Development Committee.

YEA: GRADY, DICKSION, GARRETT, TAYLOR

NAY: NONE

- l) **Discussion and/or action to amend, deny, or approve Ordinance No. 114, an Ordinance repealing provisions regarding Animal Regulations set forth in Part 4, §4-103, 4-104, 4-106 and 4-110 and replacing the same with new Part 4, §4-103, 4-104, 4-106, 4-110 and 4-114 of the Town Code of Ordinances Providing for Kennel Licensing and Regulations; Providing for a Maximum Number of Dogs within Zoning Districts, Defining Terms; Defining a Nuisance of this Ordinance; and Declaring an Emergency.**

Ms. Pichot gave an overview of the few changes that were suggested at last month's meeting.

A motion was made by Troy Taylor and seconded by Eugene Dicksion to accept and approve Ordinance 114 repealing provisions regarding Animal Regulations set forth in Part 4, §4-103, 4-104, 4-106 and 4-110 and replacing the same with new Part 4, §4-103, 4-104, 4-106, 4-110 and 4-114 of the Town Code of Ordinances.

YEA: GRADY, DICKSION, GARRETT, TAYLOR

NAY: NONE

- m) **Discussion and/or action to amend, deny, or approve an Emergency Clause as it relates to Ordinance No. 114.**

A motion was made by Troy Taylor and seconded by Eugene Dickson to approve the Emergency Clause for the preservation of public health, peace, and safety.

YEA: GRADY, DICKSON, GARRETT, TAYLOR

NAY: NONE

- n) **Discussion and/or action to amend, deny, or approve Ordinance No. 115, an Ordinance adding new provisions codified as Part 13, Chapter 1, Article 1 §13-112.1 through §13-112.11 of the Code of Ordinances of the Town of Slaughterville, Establishing 911 Addresses, Naming Roads and Streets, Providing for Size and Location of Address Markers, Providing Violations and Penalties for Non-Compliance; and Declaring an Emergency.**

Ms. Pichot gave an overview of the ordinance. This ordinance will help to keep all addressing and naming of the roads and streets uniform and consistent, which will help with eliminating duplication of street numbers and in aiding first responders.

A motion was made by Troy Taylor and seconded by Jerry Garrett to accept and approve Ordinance 115 Establishing 911 Addresses, Naming Roads and Streets, Providing for Size and Location of Address Markers, Providing Violations and Penalties for Non-Compliance.

YEA: GRADY, DICKSON, GARRETT, TAYLOR

NAY: NONE

- o) **Discussion and/or action to amend, deny, or approve an Emergency Clause as it relates to Ordinance No. 115.**

A motion was made by Troy Taylor and seconded by Jerry Garrett to approve the Emergency Clause for the preservation of public health, peace, and safety.

YEA: GRADY, DICKSON, GARRETT, TAYLOR

NAY: NONE

10. **REMARKS AND INQUIRIES BY TRUSTEES AND TOWN STAFF**

Ms. Furry stated that the Planning and Zoning Commission/Local Planning Action Committee has two seats that the term will expire on June 30th. Applications will be accepted until May 31st.

A Special Meeting will be scheduled in June prior to the regular meeting for discussion on town goals.

11. **ADJOURNMENT**

Mayor Taylor called adjournment at 8:23 p.m.

Approved this 18th day of June, 2024.

Attest:

Troy Taylor, Mayor

Christy Quickle, Town Clerk



Town of Slaughtererville
Check Detail - May 2024

Date	Num	Name	Amount
05/01/2024	9998058	Absolute Data Shredding	-36.75
05/06/2024	9998060	APS FireCo	-775.95
05/01/2024	9998056	AT&T	-57.64
05/20/2024	9998067	AT&T Mobility	-47.14
05/22/2024	9998074	Casco Industries, Inc. (8 sets bunker gear - grant funded)	-21,373.00
05/07/2024	9998063	Cindee Pichot, P.C.	-1,162.75
05/01/2024	9998059	Creations Landscape	-350.00
05/29/2024	9998075	Creations Landscape (park & town hall sprayed & grounds maint.)	-1,175.00
05/09/2024	9998065	ImageNet Consulting	-70.80
05/02/2024	e-pay	IRS	-5.71
05/29/2024	ACH	JP Morgan Chase Bank (P-Card charges)	-3,711.99
05/06/2024	9998061	Lytle Soule & Felty	-240.00
05/14/2024	9998066	Norman Transcript	-81.00
05/20/2024	9998068	Official Christinia Edwards	-50.00
05/21/2024	9998069	Official Eugene Dicksion	-20.00
05/21/2024	9998072	Official Jerry Garrett	-20.00
05/21/2024	9998071	Official Leah Grady	-20.00
05/21/2024	9998070	Official Troy Taylor	-20.00
05/29/2024	9998076	Oklahoma Municipal Assurance Group	-100.00
05/09/2024	9998064	Oklahoma Municipal Retirement Fund	-975.30
05/23/2024	9998073	Oklahoma Municipal Retirement Fund	-953.92
05/01/2024	9998055	OPEH&W Plan (Health Insurance)	-3,016.56
05/06/2024	9998062	Sylvanlink IT	-292.00
05/01/2024	9998057	T-Mobile	-52.38
05/30/2024	9998078	Town of Slaughtererville (Additional funds to CD)	-60,000.00



Town of Slaughtererville

Budget vs. Actuals: FY_2023_2024 - FY24 P&L

July 2023 - May 2024

	ACTUAL	TOTAL		% OF BUDGET
		BUDGET	OVER BUDGET	
Income				
4000.11 INCOME-GG	622,090.54	659,125.00	-37,034.46	94.38 %
4000.14 INCOME-P&R		0.00	0.00	
4000.16 INCOME - FD	111,908.28	179,822.62	-67,914.34	62.23 %
4000.18 INCOME - P & D	19,914.52	20,000.00	-85.48	99.57 %
4000.21 INCOME - SA	57,589.72	45,750.00	11,839.72	125.88 %
Total Income	\$811,503.06	\$904,697.62	\$ -93,194.56	89.70 %
GROSS PROFIT	\$811,503.06	\$904,697.62	\$ -93,194.56	89.70 %
Expenses				
5000.11 GENERAL GOVERNMENT EXPENSES	335,267.81	388,015.00	-52,747.19	86.41 %
5000.14 PARK & RECREATION EXPENSES	24,689.14	30,161.63	-5,472.49	81.86 %
5000.16 FIRE DEPARTMENT EXPENSES	138,143.22	292,287.50	-154,144.28	47.26 %
5000.18 PLANNING & DEVELOPMENT EXPENSES	71,405.31	114,464.00	-43,058.69	62.38 %
5000.21 STREET AND ALLEY EXPENSES	108.95	2,445.00	-2,336.05	4.46 %
Total Expenses	\$569,614.43	\$827,373.13	\$ -257,758.70	68.85 %
NET OPERATING INCOME	\$241,888.63	\$77,324.49	\$164,564.14	312.82 %
NET INCOME	\$241,888.63	\$77,324.49	\$164,564.14	312.82 %

3650 S. Boulevard • Edmond, OK 73013 • omag.org

405.657.1400 • 800.234.9461 • FAX 405.657.1401
AGGREGATE DEDUCTIBLE PLAN

2024-2025 Escrow Use Form for Town of Slaughterville

This form indicates the Escrow Balance in your account. Any interest that has accrued has been added to the Escrow Balance. Use this form to indicate if escrow is to be applied to premium. If Escrow is being used, please include a copy of board/council minutes with this form.

ESCROW (including any interest credit) \$ 14,795.05

Select and initial the appropriate box below and enter the dollar amount to be applied to premium (if one appears).

_____ 1. We will use \$_____ of our Escrow Credit to reduce our 2024-2025 premium for the Workers' Compensation renewal. NOTE: A copy of the board/council minutes is required.

_____ 2. We will not use our Escrow Credit to reduce our 2024-2025 premium for the Workers' Compensation renewal.

If you choose to not use Escrow to reduce your premium, the premium shall be due and payable on or before the first day of the agreement period or within thirty (30) days of the date of invoice, whichever is later. OMAG offers three payment plans: annual, semi-annual, and quarterly.

Failure to pay or for OMAG to receive the premium due on the above stated dates shall result in cancellation and non-coverage for you for the period in which the premium was due, or any extension thereof as a result of your decision to make the installment payments.

Date

Signature of Authorized Representative

Printed Name and Title

NOTE: THIS FORM MUST BE SIGNED AND RETURNED TO OMAG.

Agreement for Household Hazardous Waste Disposal

THIS AGREEMENT is made and entered into this 1st day of July, 2024, by and between the Town of Slaughterville, a local government (“Participant”) and the Midwest City Municipal Authority, a public trust (“Midwest City”).

WITNESSETH:

WHEREAS, the parties are entering into this Agreement to define the participation and expectations of each party, and to coordinate a program for the collection and management of household hazardous waste (“HHW”); and

WHEREAS, the EPA Clean Water Act of 1987 requires the establishment of hazardous waste collection and disposal programs for MS4 permits; and

WHEREAS, it is extremely important to the environment to divert as much HHW as possible out of the normal solid waste stream and into a program designed to dispose of the HHW appropriately; and

WHEREAS, HHW is a waste that would be chemically or physically classified as a hazardous waste but is excluded from regulation as a hazardous waste pursuant to the regulations of the Environmental Protection Agency because it is generated by a household; such HHW consisting of numerous products common to the average household such as pesticides, paints, polishes, cleaners and automotive supplies; and

WHEREAS, each party to this Agreement has independently researched the possible benefits and obligations of participating in and coordinating activities under the terms of this Agreement; and

WHEREAS, each party has determined that a regional cooperative HHW education, collection and management program will provide increased convenience and participation, and possibly result in a lower cost per participant and cost savings to all parties;

NOW, THEREFORE, in consideration of the mutual goals and covenants contained herein, and the mutual benefits to result therefrom, the parties agree as follows:

1. The purpose of this Agreement is to establish a regional HHW education, collection and management program to effect cost savings, increase public convenience and participation, and educate the public about the proper management of HHW.

2. The term of this Agreement shall commence upon its effective date and conclude June 30, 2025 (the Term).

3. Participant and Midwest City shall have the right to terminate their participation under this Agreement at any time during the term of this Agreement for any reason including, but not limited to, their own convenience. If either party under this Agreement elects to withdraw or terminate its participation under this Agreement prior to the end of its term, the withdrawing party shall give the other party thirty (30) days prior written notice of the termination. Each party, prior to terminating or withdrawing from this Agreement, must meet all financial commitments and other obligations under this Agreement up to the point of the termination or withdrawal. Withdrawal or termination shall not be effective until all financial commitments and other obligations shall have been satisfied.

4. This Agreement may be renewed each year upon mutual agreement of the parties. Requests for renewal shall be in the form of a letter from Participant and must be received by Midwest City in April. Each such renewal shall be for one fiscal year, July 1 to the following June 30. Provided however that Participant will not be permitted to renew this Agreement if Participant is in arrears in payment of charges for services rendered pursuant to this Agreement.

5. Midwest City agrees to accept HHW from residents of Participant, with the understanding that Midwest City will maintain an accounting of the HHW amounts and the cost of their management. The residents will be required to provide proof of residency in Participant before Midwest City will accept any HHW from them, and they must comply with all ordinances and policies for the disposition of HHW established by Midwest City, as may be amended from time to time. Participant agrees that Midwest City may but is not required to inquire or investigate the residency of any person dropping off HHW beyond the address on the resident's driver's license or other government-issued photo identification.

6. Midwest City will bill Participant monthly, separately listing each collection occurrence, and Participant shall reimburse Midwest City in accordance with the terms of this Agreement. Participant hereby agrees to appropriate and encumber funding for this Agreement and the services to be provided, and to timely pay for services provided.

7. Billings are due thirty (30) calendar days after the date the bill is mailed. If payment is not received by the due date service to residents of Participant will be subject to termination seven (7) calendar days after the due date if payment is not received.

8. Midwest City shall assess a fee based on the weight delivered by participating residents. The fee structure per each resident per arrival or entry shall be determined by the following scale:

≤ 30 lbs.	\$35.00
> 30 and ≤ 65 lbs.	\$70.00
> 65 and ≤ 130 lbs.	\$125.00
> 130 and ≤ 200 lbs.	\$210.00

> 200 and ≤ 300 lbs.	\$320.00
> 300 and ≤ 400 lbs.	\$450.00
> 400 lbs.	\$925.00

Note: Minimum charge per vehicle per arrival = \$35.00 *

Maximum charge per vehicle per arrival = \$925.00

*** There is no charge for antifreeze, batteries, or used oil.**

9. Pursuant to the permit issued by the Oklahoma Department of Environmental Quality, Midwest City is prohibited from taking any waste other than products expressly produced for home use. No commercial products will be accepted. No products from commercial businesses or institutions will be accepted. No products from commercial vehicles will be accepted.

10. Both parties to this agreement shall be exclusively liable for loss resulting from its torts or the torts of its employees acting within the scope of their employment, subject to the limitations and exceptions specified in the Governmental Tort Claims Act, 51 Oklahoma Statutes, §§ 151-172, inclusive, as may be amended from time to time. All parties shall further be exclusively responsible for their own acts and/or the acts of their employees for any alleged violations of rights under the United States Constitution as required by law. Therefore, no party shall be liable for the acts or omissions of the other party.

11. This Agreement shall be deemed effective and legally binding upon execution by both of the parties hereto.

12. This Agreement may be amended upon the mutual agreement of the parties.

13. All notices required to be given hereunder shall be in writing and shall be: delivered in person (and a confirming copy sent by first class mail); or shall be mailed by registered mail; or delivered by facsimile with a return receipt showing delivery (and a confirming copy sent by first class mail) to the following addresses:

(a) To Midwest City:
City Clerk
City of Midwest City
100 North Midwest Boulevard
Midwest City, Oklahoma 73110

and

Storm Water Quality Manager
8730 SE 15th St.
Midwest City, Oklahoma 73110

(b) To Participant:

Town of Slaughterville
Town Clerk
10701 US 77
Lexington, Oklahoma 73051

The parties may hereafter designate, in writing and as provided herein, other or different persons or addresses for receipt of notice.

14. When any word in this Agreement is used in the singular number, it shall include the plural and the plural, the singular, except where contrary intention plainly appears. When any word is used in the masculine, it shall include the feminine, and the feminine, the masculine, except where a contrary intention plainly appears.

15. The parties hereto, acting under authority of their respective governing bodies, have caused this Agreement to be executed in multiple counterparts, each of which shall constitute an original.

16. The parties hereto agree that it is not their intent to create any rights in or benefits to any third parties, and that no third party beneficiaries shall be created nor shall be deemed to be created by this Agreement.

17. The parties hereto agree to abide by the applicable and constitutionally valid laws of the State of Oklahoma and the United States of America. The parties further agree that any action to enforce the provisions of this Agreement or any dispute over the interpretation of this Agreement shall be resolved in a court of competent jurisdiction in Oklahoma County, Oklahoma.

18. This is the complete agreement between the parties and no statements, representations or discussions not set forth herein shall be binding upon the parties and no party is or shall be bound by any statement or representation that does not conform to this document. No party or agent of any party to this Agreement has authority to alter, modify or change this Agreement except as expressly provided herein. This Agreement shall be read as a whole and shall not be interpreted either for or against any party. This Agreement may only be amended in writing as approved and executed by the parties hereto.

19. Time shall be deemed to be of the essence of this Agreement.

20. A breach of any provision of this Agreement shall be deemed to be a breach of the entire Agreement provided however the breaching party or parties shall be given thirty (30) days notice during which to cure any breach prior to the termination of this Agreement. Provided, however, the failure of any party hereto to provide notice of a breach of this Agreement shall not be deemed a waiver of that breach or any subsequent breach of a similar or different kind or nature.

21. A determination that any provision or application of any provision of this Agreement to any party is prohibited or contrary to law shall be limited to the specific language and shall not affect the validity of the remaining provisions of this Agreement.

Approved and executed this _____ day of _____, 20__.

**TOWN OF SLAUGHTERVILLE, a local
government**

TROY TAYLOR, Mayor

ATTEST: (Seal)

CHRISTY QUICKLE, Town Clerk

REVIEWED for form and legality this _____ day of _____, 20__.

CINDEE PICHOT, Town Attorney

Approved and executed by the Midwest City Municipal Authority, a public trust, this _____
day of _____, 20__.

**MIDWEST CITY MUNICIPAL AUTHORITY,
a public trust**

TIM LYON, General Manager

ATTEST: (Seal)

SARA HANCOCK, Secretary

REVIEWED for form and legality this _____ day of _____, 20__.

DONALD MAISCH, City Attorney

INTERLOCAL AGREEMENT

CLEVELAND COUNTY AND TOWN OF SLAUGHTERVILLE

This Mutual Cooperation Agreement is entered into between the **BOARD OF COUNTY COMMISSIONERS, CLEVELAND COUNTY, OKLAHOMA**, (hereinafter referred to as "COUNTY") and **THE TOWN OF SLAUGHTERVILLE, OKLAHOMA**, (hereinafter referred to as "TOWN") for FY 2024-2025.

Pursuant to 69 O.S. §1903, et seq. the governing boards of Cleveland County, Oklahoma, and the Town of Slaughterville, find that it is to the mutual benefit of the citizens of both the TOWN and the COUNTY to enter into an Agreement of Mutual Cooperation pertaining to grading, draining, and hard surfacing of certain street within the TOWN which are continuations or connecting links in the State or County Highway system or other projects that mutually benefit the two jurisdictions, and is located within Cleveland County.

WHEREFORE, in mutual consideration of the promises and covenants herein made, the parties hereto agree as follows:

1. If the TOWN determines a need for grading, draining or hard surfacing on a TOWN road which is a continuation or a connecting link in the State or County highway system; and located within Cleveland County, the TOWN may make a written request for help with the material, labor/or equipment to accomplish the grading, draining and/or hard surfacing from the appropriate County Commissioner.
2. The TOWN'S request shall be in writing and shall state the proposed work, what part is proposed to be done by the TOWN and what part is proposed to be done by the COUNTY and the proposed time frame for completion of the work.
3. Engineering for each project shall be the sole responsibility of the TOWN.
4. COUNTY will determine and properly mark (sign) all detour routes, provide signage for all projects and call OKIE-ONE-CALL to ensure all utility lines/locations are properly identified for all work sites.
5. Projects where the COUNTY provides 100% of the labor will, within five (5) days of completion, be inspected by the TOWN. If the TOWN alleges any deficiencies in the manner in which the COUNTY work was performed, the TOWN will provide written notice specifying those deficiencies within ten (10) days of the completion of said work.
6. During the time period work is being performed by the COUNTY or its agents, the COUNTY will be responsible for any damages caused by work performed by or on behalf of the COUNTY. Once the TOWN has provided written acceptance of the work provided by the COUNTY, the TOWN shall bear responsibility for any claim or judgment rendered for damages proven to be a result of acts or omissions related to maintenance or operation of a TOWN Road. "It is not the intent of the parties to create or add any duties or liabilities which are not mandated by the Governmental Tort Claims Act, 51 O.S. Section 151 et seq., or other applicable state law."

7. The COUNTY retains the right to perform all of the work, requested, part of the work requested or none of the work requested, at the sole discretion of the COUNTY, with or without cause.
8. Other projects as may be defined by written addendums or modifications to this agreement.
9. This agreement shall be effective from July 1, 2024, through June 30, 2025, and may be renewed or extended annually by appropriate affirmative action of the governing bodies of both parties; provided, however, that in the event either party shall breach this agreement, then, and in said event, the aggrieved party may terminate this agreement, upon written notice to the breaching party.
10. This agreement is subject to both parties having materials or funds on hand for any particular project as well as the fiscal year limitations of each party.

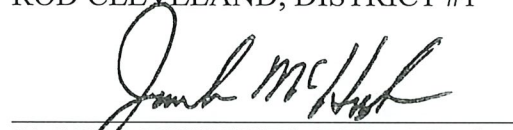
COUNTY

APPROVED this 13 day of May 2024.

**BOARD OF COUNTY COMMISSIONERS,
FOR CLEVELAND COUNTY.**



ROD CLEVELAND, DISTRICT #1



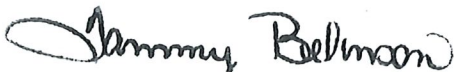
JACOB MCHUGHES, DISTRICT #2



RUSTY GRISSOM, DISTRICT #3



ATTEST:



County Clerk



Approved as to form and legality:



Assistant District Attorney

TOWN

APPROVED by the MAYOR and COUNCIL of the TOWN OF SLAUGHTERVILLE this
_____ day of _____, 2024.

THE TOWN OF SLAUGHTERVILLE

MAYOR

ATTEST:

TOWN CLERK

Approved as to form and legality:

Municipal Counselor



Town of Slaughterville
10701 US Highway 77
Lexington, OK 73051-9671
(405) 872-3000

Purchase Order

VENDOR

Edwards Equipment LLC
20010 N. Peebly Rd.
Luther, OK 73054

SHIP TO

Town of Slaughterville
10701 US Highway 77
Lexington, OK 73051-9671
US

P.O. NO. 232415**DATE** 06/11/2024**PURCHASING OFFICER**

Chris Tolson

FISCAL YEAR

FY23/24

APPROPRIATION ACCOUNT

5501.16

	DESCRIPTION	QTY	RATE	AMOUNT
5501.16 FIRE DEPARTMENT EXPENSES:Capital Outlay	Water Supply new materials, fire hydrant, control panel and water well pump installation per quote # 14589 Public Safety Grant - Cleveland County Justice Authority			15,576.00
TOTAL				\$15,576.00

Approved By

Date

<i>Description</i>	<i>Department</i>	<i>Retention Time</i>	<i>Retention Citation</i>
Blueprints (Private Property) - Includes as-built engineering drawings and blueprints.	Town Administrator's Office/ Planning Department	Discretionary (If bond proceeds, life of bond plus 3 years)	IRS Code §6001 and §6001-1(a) of the Regulations
Board, Commission, Committee Reports - Includes miscellaneous reports, correspondence and other files pertaining to the meeting. Includes documents in the "packets".	All Departments	Discretionary	
Bonds - Employees and elected officials.	Town Clerk's Office/ Finance Department	5 years after expiration Forfeit upon resignation or termination	11 O.S. § 22-131(A)(3)
Bonds, General Obligation Issues and Revenue Bonds (Notes) - Includes records relating to the financing of municipal projects through bonded indebtedness. Files usually include proposals, audits, correspondence, signed contracts pertaining to project for which bonds are issued, and the original financial instruments or copies of them including bond transcripts, affidavits of publication and ordinances authorizing the sale of public bonds.	All Departments	Life of bond plus 3 years	11 O.S. § 22-131(A)(4) IRS Bond Compliance Regulations IRS Code §6001 and §6001-1(a) of the Regulations
Bonds - May include defect, maintenance, bid, performance, and surety for public improvement and private projects.	Town Clerk's Office	5 years after maintenance bond expires (If bond proceeds, life of bond plus 3 years)	11 O.S. § 22-131(A)(3) IRS Bond Compliance Regulations IRS Code §6001 and §6001-1(a) of the Regulations

<i>Description</i>	<i>Department</i>	<i>Retention Time</i>	<i>Retention Citation</i>
Digital Recordings (Boards, Commissions, Committees)- Meetings other than Board of Trustees.	Town Administrator's Office	2 years	
Disability Files for Management Employees	Personnel Department	6 years	
Docket Book (Civil Lawsuits)	Municipal Counselor's Office	Discretionary	
Drug and Alcohol Testing CONFIDENTIAL	Personnel Department	Permanent	
E-mail and Text Messages, Electronic Audio Files and Browsing History- A message or electronic file sent or received by a public official or employee using an e-mail account. Including any message of electronic message sent or received by a public official or employee using a town email account or electronic device paid by public funds, or while created while on duty with the town, may be deleted upon receipt unless required to be maintained by state law.	All Departments	End of working day created or received unless required by law to be kept (ie: financial records) May be deleted upon receipt unless required to be maintained by state law.	Town of Slaughterville, Resolution No. 2022-1018
Easements, Public Rights-of-Way	Town Clerk's Office	Permanent	IRS Bond Compliance Regulations IRS Code §6001 and §6001-1(a) of the Regulations
EEOC- Equal Employment Opportunity Commission complaint files. CONFIDENTIAL	Personnel Department/ Municipal Counselor's Office	Permanent until litigation is terminated	

<i>Description</i>	<i>Department</i>	<i>Retention Time</i>	<i>Retention Citation</i>
<i>Service Requests-</i> Includes but is not limited to citizen service requests, comments about services, maintenance, repairs, ADA service requests etc.	All Departments	5 years	11 O.S. § 22-131(A)(3)
<i>Sign and Banner Permits</i>	Planning Department	5 years	11 O.S. § 22-131(A)(3)
<i>Sinking Fund (Debt Service)-</i> Article 10, Section 28, Oklahoma State Constitution.	Finance Department	10 years	11 O.S. § 22-131 (A)(4)
<i>Social Media-</i> Media for social interaction, using highly accessible and scalable publishing techniques. Including but not limited to Facebook, LinkedIn, Twitter, Instagram or other similar platforms, any post, content, message, or comment initiated on behalf of the Town is authorized to be removed, destroyed and not retained at the discretion of the Town. The Town is not responsible for maintaining posts, comments, or messages by any person not affiliated with the Town.	Town Administrator's Office	Discretionary	Town of Slaughterville, Resolution No. 2022-1018
<i>Standard Specifications for Construction of Public Improvements-</i> The Town's policies, regulations, and procedures for construction of public projects.	Town Clerk's Office	Permanent until superseded	
<i>State Department of Health Permits</i>	Parks and Recreation Department	Permanent	

<i>Description</i>	<i>Department</i>	<i>Retention Time</i>	<i>Retention Citation</i>
Voice Mail- Messages left on employee's phone. Messages recorded on the Town phone system may be deleted upon receipt unless required to be maintained by state law.	All Departments	Deleted at the end of working day created or received unless required by law to be kept (ie. financial records) May be deleted upon receipt unless required to be maintained by state law.	11 O.S. § 22-131- (B)
W-2 Forms- Wage and Tax Statements for State, Federal, and Local taxes. Federal form stating name, address, gross earnings, and amounts withheld. CONFIDENTIAL	Personnel Department	4 years	
W-4 Forms- Withholding allowance certificates for State and Federal income tax. Federal form filled out by the employee stating name, address, social security number, number of allowances claimed, and signature. PARTIALLY CONFIDENTIAL 51 O.S. § 24A.7	Personnel Department	4 years	
Website Content- Any content hosted on websites owned and managed by the Town.	All Departments	Any website material removed from any Town website may be deleted upon removal.	Current Practice

RESOLUTION NO. 2024-0618

A RESOLUTION RELATING TO THE RETENTION OF PUBLIC RECORDS OF THE TOWN OF SLAUGHTERVILLE.

WHEREAS, state statute (11 O.S. 22-131) provides specific guidance for a number of public records, but allows each local municipality to determine the retention policy for records not specifically regulated by state law;

WHEREAS, some electronic records are not currently covered by any state law or town policy and a clear policy in regard to those records is in the best interest of the residents of the Town of Slaughterville;

WHEREAS, flexibility to determine a retention process for unidentified records will assist with the overall operations of the Town and better serve the public.

THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF SLAUGHTERVILLE, OKLAHOMA, AS FOLLOWS:

1. The attached updated records retention schedule is adopted as the records retention schedule of the Town.
2. The Town Administrator is authorized to enact additional policies for any records not listed or regulated by state law to ensure an adequate retention time period.
3. The Town Administrator is authorized to scan municipal records as originals as authorized by 11 O.S. 22-132, and to retain electronic copies in lieu of paper copies, and the destruction of the paper copy is authorized upon retention of the electronic copy.
4. The Board of Trustees exercises the discretion authorized by 51 O.S. 24A.7.A, and further finds that all personnel records of all employees should be maintained as confidential personnel records and should not be publicly disclosed without an affirmative vote to do so by the Board of Trustees or by a signed release by the employee directing the public disclosure of confidential personnel records, except those records designated as available for public inspection by the Open Records Act.
5. For all employees of the Town who report to the Town Administrator, the Town Administrator is authorized to establish those procedures that are necessary to protect the confidential nature of personnel records, and to only release records in accordance with state law, the policies of the Town and/or the consent of the employee, all as determined within the sole discretion of the Town Administrator.
6. The policies set forth herein shall apply to the Town and all other components of municipal government in which records are maintained by the Town.

Adopted and Approved by the Board of Trustees of the Town of Slaughterville this 18th day of June 2024.

TOWN OF SLAUGHTERVILLE, OKLAHOMA

By: _____
Mayor

ATTEST:

Town Clerk

APPROVED AS TO FORM AND LEGALITY:

Town Attorney

Slaughterville Fire Department

Lexington, OK

This report was generated on 6/2/2024 11:48:49 AM



Count of Incidents by Incident Type for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Sort By: IncidentType | Start Date: 05/01/2024 | End Date: 05/31/2024

INCIDENT TYPE	# INCIDENTS
111 - Building fire	1
311 - Medical assist, assist EMS crew	1
322 - Motor vehicle accident with injuries	2
324 - Motor vehicle accident with no injuries.	1
510 - Person in distress, other	3
542 - Animal rescue	1
611 - Dispatched & cancelled en route	3
631 - Authorized controlled burning	1
815 - Severe weather or natural disaster standby	2
Total Incidents	15

This report displays Incidents by Incident type for the selected Incident Status (es) and chosen date range. Nemsis 2 & 3 Incidents Included.



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