

**MINUTES
TOWN OF SLAUGHTERVILLE
BOARD OF TRUSTEES
January 27th, 2026**

1. CALL TO ORDER

The meeting of the Town of Slaughtererville Board of Trustees was called to order by Mayor Steve Easom at 7:05PM on January 27, 2026. The meeting was held at the Slaughtererville Town Hall at 10701 US Highway 77 and was conducted pursuant to the State Open Meeting Law with due and proper notice provided. Notice of the meeting was given by posting the agenda on January 23, 2026.

2. ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT

KATHY SNELLBAKER	PRESENT
HERB ROUSEY	PRESENT
STEVE EASOM	PRESENT
BRAD LUBY	PRESENT
LEAH GRADY	PRESENT

A quorum was established. Also present were Town Administrator Carol Lance, Attorney Bryce Kennedy, Treasurer Chris Edwards, Administrative Assistant Karie Killgore, Planning & Development Josh Reagan and Clerk Linda Butts.

3. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Steve Easom led the Pledge of Allegiance and gave the invocation.

4. PROCLAMATIONS

Individual proclamations recognizing former Board of Adjustment members James Bundy, Ronald Strobach, Trevor Davis, and Fred Conley for their dedication and commitment to the Town of Slaughtererville were presented by members of the Board of Trustees.

5. CITIZEN COMMENTS

Anyone who has an item of business to present to the Slaughtererville Board of Trustees is requested to sign in prior to the meeting and will be called upon to speak by the mayor or presiding officer. Those addressing the Trustees are to come to the podium to speak. Presentations are limited to three (3) minutes. Due to Open Meeting Act regulations, remarks should be made to the Board of Trustees as a whole. All comments must directly pertain to an agenda item. If no such item appears on the agenda, it cannot be discussed.

One citizen gave their opinion about item 9C and 9D.

6. CONSENT AGENDA

All items listed under the Consent Agenda are deemed to be non-controversial and routine in nature by the governing body. Items will be approved by one motion of the governing body. Items listed will not be discussed. Any member of the governing body desiring to discuss an item on the Consent Agenda may request it be removed from the Consent Agenda and placed in its proper order on the regular agenda for consideration.

- a) Approval of minutes from December 16th, 2025, Board of Trustees regular meeting.**
- b) Approval of the December 2025 financial reports.**

A motion was made by Steve Easom and seconded by Brad Luby to approve the Consent Agenda.

YEA: SNELLBAKER, ROUSEY, EASOM, LUBY, GRADY
NAY: NONE

7. ITEMS REMOVED FROM CONSENT AGENDA

Any items removed from the consent agenda will be discussed and consider action to amend, deny, or approve.

No items were removed from the Consent Agenda.

8. REPORTS

This section is intended for the listed organization(s), staff, and Town Administrator to report and make announcements concerning municipal or community matters.

- a) Report from the Cleveland County Sheriff's Office.**

The Lieutenant reported 200 calls were received and 23 reports made.

- b) Report from the Fire Department.**

Chief Tolson reported responding to 55 calls in December. 41 received no aid, 5 received mutual aid and 9 aid given. Based on the number so far in January, on pace for 600 plus calls in 2026. Training is increasing to quarterly for 2026.

- c) Report from the Planning & Development Department.**

Josh Reagan reported 40 total permits for 2025.
Moving forward Josh will be the liaison between Henry Code Compliance LLC and citizens.

- d) Report from the Town Administrator.**

- Josh Reagan was reintroduced. He will be handling Flood Plain Management, signage, media, permitting and compliance liaison to Henry Compliance LLC, along with other tasks as assigned.
- Lowe Construction expects to finish playground by the end of February.
- Every 10 years ordinances go through codification which takes 6 to 8 months to complete

- Due to legislative action, the cost of public notices in the paper will increase from an average of \$105.00 to around \$225.00.
- Carol Lance, Karie Killgore and board member Kathy Snellbaker recently attended budget training.
- Appreciation for the firefighters was expressed.

9. DISCUSSION AND/OR ACTION ITEMS

- a) Discussion and/or action to approve or deny a Letter of Needs from the Lexington Volunteer Fire Department to transfer ownership of a Tanker 1 from the Slaughterville Volunteer Fire Department to the Lexington Volunteer Fire Department.**

Herb Rousey made a motion and was seconded by Kathy Snellbaker to approve the donation of Tanker 1 to Lexington Volunteer Fire Department.

YEA: SNELLBAKER, ROUSEY, EASOM, LUBY, GRADY
 NAY: NONE

- b) Discussion and/or action to approve, deny or amend a policy update to the Town of Slaughterville Governing Body handbook whereas the Mayor, Town Administrator, and/or any two (2) Trustees of the Town may place any item of business on the Town Agenda. The item desired to be placed on the agenda by any two (2) trustees shall be in writing and reviewed by the Town Administrator and Town Attorney to ensure compliance with all state and local laws.**

No action taken.

- c) Discussion and/or action to approve or deny the agreement for code compliance services between the Town of Slaughterville and Henry Code Compliance LLC.**
- d) Consider Approval of an Ordinance Of The Board Of Trustees Of The Town Of Slaughterville, Oklahoma, Amending Part 13 Entitled "Zoning Regulations", By The Adoption Of A New Chapter 2 Entitled "Codes Adopted", Providing For The Adoption Of A New Section 13-630 Entitled "Codes Adopted"; Providing For The Adoption Of The International Residential Code (IRC) 2018, The International Building Code (IBC) 2018, International Existing Building Code (IEBC) 2018, International Fire Code (IFC) 2018, International Fuel Gas Code (IFGC) 2018, International Mechanical Code (IMC) 2018, The International Plumbing Code (IPC) 2018, The International Property Maintenance Code (IPMC) 2018, And The National Electrical Code (Nec) 2023, For Use Within The Corporate Limits Of The Town Of Slaughterville, Oklahoma, Providing For Repealer; Savings; Codification; Severability; Penalty; Declaring An Emergency.**

These codes were adopted by the Oklahoma Uniform Building Code Commission and should be considered for adoption in the Town.

Motion was made by Steve Easom and seconded by Herb Rousey to table item c and d until next month

YEA: SNELLBAKER, ROUSEY, EASOM, LUBY, GRADY
 NAY: NONE

10. **TO ENTER INTO EXECUTIVE SESSION**

Discussion and/or action to enter executive session for the purpose of discussing the appointment of Carol Lance as Town Administrator, (currently interim Town Administrator) in accordance with and pursuant to 25 O.S. Section 307(B)(1) and Section 307(B)(2) of the Oklahoma State Statutes.

Motion was made by Steve Easom and seconded by Brad Luby to enter Executive Session.

YEA: SNELLBAKER, ROUSEY, EASOM, LUBY, GRADY

NAY: NONE

11. **MOTION TO RETURN TO OPEN MEETING**

Discussion and/or action to appoint Carol Lance as Town Administrator and approve the Employment Agreement or take such other action as may be advised.

Steve Easom made a motion to return to Open Meeting at 9:40PM and was seconded by Leah Grady.

YEA: SNELLBAKER, ROUSEY, EASOM, LUBY, GRADY

NAY: NONE

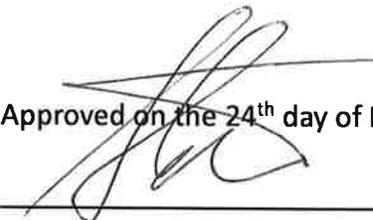
12. **REMARKS AND INQUIRIES BY TRUSTEES OR TOWN STAFF**

Comments from the board were to reassure the citizens of their vision to not grow government or ordinances. They encourage the citizens to be patient, ask questions and be engaged. It was also requested, if possible, that the agenda packet be posted along with the agenda to the town website.

13. **ADJOURNMENT**

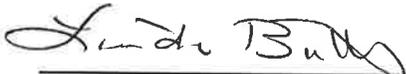
The meeting was adjourned at 9:49pm

Approved on the 24th day of February



Mayor Steve Easom

Attest:



Linda Butts, Town Clerk

