

MINUTES
TOWN OF SLAUGHTERVILLE
BOARD OF TRUSTEES
Regular Meeting
July 15, 2025

1. **CALL TO ORDER**

Mayor Easom called the meeting of the Town of Slaughtererville Board of Trustees to order at 7:00 p.m. on July 15, 2025. The meeting was held at the Slaughtererville Town Hall at 10701 US Highway 77 and was conducted pursuant to the State Open Meeting Law with due and proper notice provided. Notice of the meeting was given by posting an agenda on July 11, 2025.

2. **ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT**

LEAH GRADY	PRESENT
BRAD LUBY	PRESENT
KATHY SNELLBAKER	PRESENT
STEVE EASOM	PRESENT
VACANT	ABSENT

A quorum was established. Also present were Town Administrator Carol Lance, and Town Treasurer Chris Edwards.

3. **PLEDGE OF ALLEGIANCE AND INVOCATION**

The mayor led the Pledge of Allegiance. Trustee Luby gave the invocation.

4. **PROCLAMATION RECOGNIZING CHRISTY QUICKLE**

Mayor Easom read the proclamation presented it to Shane Quickle for Christy in her absence.

5. **CITIZEN COMMENTS**

Anyone who has an item of business to present to the Slaughtererville Board of Trustees is requested to sign in prior to the meeting and will be called upon to speak by the mayor or presiding officer. Those addressing the Trustees are to come to the podium to speak. Presentations are limited to three (3) minutes. Due to Open Meeting Act regulations, Trustees are not able to participate in discussion during citizen comments. Remarks should be made to the Board of Trustees as a whole. All citizen comments must directly pertain to an agenda item, if no such item appears on the agenda, it cannot be discussed.

No Comments from the public were made.

6. **CONSENT AGENDA**

All items listed under the Consent Agenda are deemed to be non-controversial and routine in nature by the governing body. Items will be approved by one motion of the governing body. Items listed will not be discussed. Any member of the governing body desiring to discuss an item on the Consent Agenda may request it be removed from the Consent Agenda and placed in its proper order on the regular agenda for consideration.

- a) Approval of minutes from May 20, 2025 regular meeting
- b) Approval of minutes from May 29, 2025 special meeting
- c) Approval of minutes from June 17, 2025 regular meeting
- d) Approval of minutes from June 30, 2025 special meeting
- e) Approval of the June 2025 financial reports.
- f) Approval Purchase Order # 252601 in the amount of \$10,114.00 to Apprentice Information Systems for the 2026 Maintenance Agreement as approved in the budget.
- g) Approval of Purchase Order #252602 in the amount of \$208,982.05 to Lowe Construction for the first pay application of the park playground of ARPA funds as approved in the budget.

Motion by Kathy Snellbaker and seconded by Brad Luby to approve the Consent Agenda.

YEA: GRADY, LUBY, SNELLBAKER, EASOM

NAY: NONE

7. **ITEMS REMOVED FROM CONSENT AGENDA**

Any items pulled from the consent agenda will be discussed and consider action to amend, deny, or approve.

There were none.

8. **REPORTS**

This section is intended for the listed organization(s), staff, and Town Administrator to report and make announcements concerning municipal or community matters.

a) **Report from the Cleveland County Sheriff's Office.**

No representative present.

b) **Report from the Fire Department.**

Chief Tolson reported a total of 31 fire runs for the month of June. They will be doing Hose testing and a nozzle demonstration this Thursday with other Fire Departments. The Women's Auxiliary will cook hamburgers for them. The Women's Auxiliary raised \$1900 at the 4th of July fundraiser.

Station 2 sand and concrete are being poured. The building will be completed in the next few months.

c) **Report from the Planning and Development Department.**

Ms. Lance reported there were three permits and one code complaint.

d) **Report from the Town Administrator.**

Ms. Lance stated that the Wilson property purchase was pending due to a deed update. Once it has been updated, a closing date will be set.

9. **DISCUSSION AND/OR ACTION ITEMS**

a) **Discussion and/or action to approve the project completion of REAP grant # E5-2024-12 for a brush truck cab and chassis.**

Ms. Lance stated this is a requirement to complete the grant process and then it will be submitted for final payment.

Motion was made by Steve Easom and seconded by Leah Grady to approve the project completion of REAP grant #ES-2024-12.

YEA: GRADY, LUBY, SNELLBAKER, EASOM

NAY: NONE

b) Discussion and/or action to surplus Brush truck #4 2006 Chev. Silverado 3500 4wd and advertise for bids.

Chief Tolson said it will be sold *As Is*. Four people are interested in it. Sealed bids will be collected, and the highest bid will be accepted.

Trustee Grady asked if they had considered using Purple Wave Online Auction to sell it.

Trustee Luby asked if there is a fee to use them. It will be investigated for future items.

Motion was made by Brad Luby and seconded by Kathy Snellbaker to surplus Brush truck #4 and advertise for bids.

YEA: GRADY, LUBY, SNELLBAKER, EASOM

NAY: NONE

c) Discussion and/or action to surplus Tanker 1 1998 International 2-ton 4X2 and put out for Letter of Need.

Chief Tolson shared this has been done several times in the past. They have been contacted by Atoka Fire Department requesting it since they have no budget to purchase a truck. It is worth about \$2,000.

Trustee Grady asked if our fire department was still in need of the tanker. Chief Tolson responded no.

Motion was made by Brad Luby and seconded by Kathy Snellbaker to surplus Tanker 1 and put out for Letter of Need.

YEA: GRADY, LUBY, SNELLBAKER, EASOM

NAY: NONE

d) Discussion and/or action to approve an additional 15 Weather Days to be added to the contract with Lowe Construction. Information: Days of work missed due to rainfall: Monday May 26th through Friday, May 30th, Monday, June 2nd through Friday, June 6 and Monday, June 16 through Friday the 20th.

Motion was made by Steve Easom and seconded by Brad Luby to approve an additional 15 days added to the contract due to weather conditions per the recommendation of our town attorney.

YEA: GRADY, LUBY, SNELLBAKER, EASOM

NAY: NONE

e) Discussion and/or action on fencing at the park. Information: There was an alternate bid item that would add a walk to the east and provide an opening through the east fence to connect the two areas. This cost would be \$15,559.50, if the contractor honors their price. In addition to that, no fencing was added to the new site. According to our project

manager there was no mention of a cattle lease, only crops. Therefore, no fencing was drawn in the plan to maintain grazing cattle.

Motion was made by Steve Easom and seconded by Kathy Snellbaker to table the matter until the next meeting.

YEA: GRADY, LUBY, SNELLBAKER, EASOM

NAY: NONE

10. **REMARKS AND INQUIRIES BY TRUSTEES AND TOWN STAFF**

Brad Luby – Asked where we were at with the Animal Ordinance update. Ms. Lance said it hadn't moved out of Planning & Zoning because their meeting was cancelled due to lack of quorum.

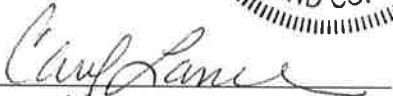
Steve Easom – Had concerns of the procedure of what happens when the Planning & Zoning commission does not have a quorum, which delays decisions until their next meeting, which is a hardship for citizens. A review of those procedures was recommended.

Kathy Snellbaker – Announced the filing period for the Special Election to be held on September 8th to fill the open Trustee seat was July 28 – 30th.

11. **ADJOURNMENT**

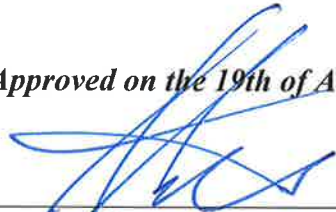
Mayor Easom adjourned the meeting at 7:50 pm.

Attest:


Town Administrator



Approved on the 19th of August 2025.



Mayor