

**MINUTES OF REGULAR MEETING  
SLAUGHTERVILLE PLANNING AND ZONING COMMISSION  
DECEMBER 14, 2010**

**1. CALL TO ORDER**

Helen Merchant called a meeting of the Slaughterville Planning and Zoning Commission to order at 7:00 p.m. on December 14, 2010. The meeting was held at the Slaughterville Town Hall at 10701 US Highway 77 and was conducted pursuant to the State Open Meeting Law with due and proper notice provided. Notice of the Agenda was posted on December 3, 2010.

**2. ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT**

GARY MARR	ABSENT
MARGARET HILDERBRAND	PRESENT
HELEN MERCHANT	PRESENT
SCOTT MITCHUSSON	PRESENT
JOHN BING	ABSENT

A quorum was established. Also present were Town Attorney Cindee Pichot, Town Administrator Marsha Blair, Code Enforcement Administrator Terry Johnson, and Joyce Smith.

**3. DISCUSSION AND/OR ACTION ON APPROVAL OF THE MINUTES OF THE PLANNING AND ZONING COMMISSION REGULAR MEETING HELD ON NOVEMBER 9, 2010.**

A motion was made by Helen Merchant and seconded by Scott Mitchusson to approve the minutes of the Planning and Zoning Commission regular meeting held on November 9, 2010.

AYES: HILDERBRAND, MERCHANT, MITCHUSSON

NAYS: NONE

**4. DISCUSSION AND/OR ACTION CONCERNING THE SCHEDULE OF REGULAR MEETINGS OF THE PLANNING AND ZONING COMMISSION FOR CALENDAR YEAR 2011**

A motion was made by Helen Merchant and seconded by Scott Mitchusson to approve the schedule of regular meetings of the Planning and Zoning Commission for calendar year 2011 as presented: The Planning & Zoning Commission of the Town of Slaughterville meet the second Tuesday of each month at 7:00 p.m. at the Slaughterville Town Hall (10701 US 77) located at the northeast corner of US Highway 77 and Slaughterville Road.

January 11	NO MEETING
February 8	7:00 p.m.
March 8	7:00 p.m.
April 12	7:00 p.m.
May 10	7:00 p.m.
June 14	7:00 p.m.
July 12	7:00 p.m.
August 9	7:00 p.m.
September 13	7:00 p.m.
October 11	7:00 p.m.
November 8	7:00 p.m.
December 13	7:00 p.m.

AYES: HILDERBRAND, MERCHANT, MITCHUSSON

NAYS: NONE

**5. DISCUSSION AND/OR ACTION CONCERNING REGULATION AND DEFINITION OF COMMUNICATION TOWERS AND ANTENNAS**

Commissioners reviewed and discussed a revised draft ordinance concerning regulation and definition of communication towers and antennas.

A motion was made by Helen Merchant and seconded by Scott Mitchusson to recommend the Board of Trustees approve the Ordinance with the minor corrections made to the December draft, as discussed in the meeting.

AYES: HILDERBRAND, MERCHANT, MITCHUSSON

NAYS: NONE

**6. REPORT ON ZONING COMPLIANCE PERMITS AND CODE COMPLIANCE**

Code Enforcement Administrator Terry Johnson gave the following report:

Three (3) Zoning Compliance Permits were issued in the month of November.

Zoning compliance permits finalized: four (4)

Burn barrels: no complaints on burn barrels in November

Dilapidated manufactured homes: trying to help one citizen get some assistance to deal with his dilapidated manufactured home

Dog problems throughout the Town: two (2) suspected kennels seem to have gotten rid of most of their dogs

Follow up on last month's report: removal is almost completed for the manufactured home east of Highway 77 on Duffy Road

Number of Conditional Zoning Compliance Permits issued to date: twenty-nine (29)

Number of active code case files: thirty-four (34)

Objectives and concerns: continuing to work on getting the tall grass and weeds cut to better control grass fires

Pit Bull dogs: one incident of a pit bull injuring another dog

**7. REPORT ON PRESENTATION AND PROPOSAL BY MUNICIPAL PROGRESS GROUP CONCERNING COMMUNITY PLANNING**

Erik Johnson and Ben Cody with the Municipal Progress Group presented a proposal to review the Zoning Ordinance, Comprehensive Plan and Growth Plans; to hold a public meeting to better communicate with citizens to better understand what the citizens would want from the town, and get people involved; and make recommendation of updates and changes for improvement in a draft Master Plan including possible reduction of expenses and increases in revenue for the town. A tape recording of the presentation was made available for anyone who was interested in hearing the proposal. Copies of the written proposal were reviewed by the Commissioners.

**8. HEARING OF DELEGATIONS OR CITIZENS**

Joyce Smith commented about the Municipal Progress Group's presentation and feels that Slaughterville's Planning and Zoning Commission can do a better job for the Town than the Group could do.

**9. REMARKS AND INQUIRIES BY COMMISSION MEMBERS OR STAFF**

A reminder was voiced that there will be no meeting in January.

Remarks were made concerning what to work on at the next meeting. It was suggested to further research the age of manufactured homes.

Remarks were made about the importance of working smoke detectors in every home.

**10. ADJOURN**

A motion was made by Helen Merchant and seconded by Scott Mitchusson to adjourn.

AYES: HILDERBRAND, MERCHANT, MITCHUSSON

NAYS: NONE

---

CLERK (Attest)

---

CHAIRMAN