

**MINUTES OF REGULARLY SCHEDULED MEETING
SLAUGHTERVILLE TOWN BOARD OF TRUSTEES
JULY 20, 2010**

1. CALL TO ORDER WITH SALUTE TO THE FLAG OF THE UNITED STATES

Mayor Bobby Cleveland called the meeting of the Town of Slaughterville Board of Trustees to order and led in the salute to the flag of the United States at 7:00 p.m. on July 20, 2010. The meeting was held at the Slaughterville Town Hall at 10701 US Highway 77 and was conducted pursuant to the State Open Meeting Law with due and proper notice provided. Notice of the meeting was given by posting the agenda on July 17, 2010.

2. ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT

JERRY GARRETT	ABSENT
JOHNNELL JONES	ABSENT
BOBBY CLEVELAND	PRESENT
JAMES RICO	PRESENT
LARRY IOVAN	PRESENT

A quorum was established. Also present were Town Administrator/Clerk Marsha Blair, Town Attorney Cindee Pichot, Town Treasurer Denise Dickson, Fire Chief Paul Long, Assistant Chief Jimmy Blair, Oil & Gas Inspector Jimmy Dickinson, Dana Rico and County Sheriff Joe Lester.

3. CONSIDERATION AND ACTION OF THE CONSENT AGENDA

ALL MATTERS UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. ANY ITEM MAY BE TAKEN OFF THE CONSENT AGENDA AND HEARD IN REGULAR ORDER AT THE REQUEST OF ANY BOARD MEMBER.

A. APPROVAL MINUTES FOR THE JUNE 15, 2010 REGULAR MEETING

B. APPROVAL OF CLAIMS

C. APPROVAL OF FINANCIAL REPORTS

A motion was made by Mr. Iovan and seconded by Mr. Rico to approve the consent agenda.

AYES: Cleveland, Rico, Iovan

NAYS: None

4. PRESENTATION OF RESOLUTION 061310 TO JESSICA WOODROW

Jessica Woodrow was not present.

5. OIL & GAS INSPECTION REPORTS BY INSPECTOR JIMMY DICKINSON

Jimmy Dickinson presented the semiannual inspections of the oil and gas wells. He answered questions asked by the Board.

6. DISCUSSION AND/OR ACTION CONCERNING RESOLUTION 061610 A RESOLUTION PROVIDING THE POLICY AND PROCEDURE FOR THE MAINTENANCE AND RECONCILIATION OF CAPITAL ASSET AND INVENTORY RECORDS

A motion was made by Mr. Rico and seconded by Mr. Iovan to approve RESOLUTION 061610 A RESOLUTION PROVIDING THE POLICY AND PROCEDURE FOR THE MAINTENANCE AND RECONCILIATION OF CAPITAL ASSET AND INVENTORY RECORDS

AYES: Cleveland, Rico, Iovan
NAYS: None

7. DISCUSSION AND/OR ACTION ON RESOLUTION 061710 A RESOLUTION ESTABLISHING THE NINE-ONE-ONE EMERGENCY TELEPHONE FEE RATE FOR CALENDAR YEAR 2011

A motion was made by Mr. Iovan and seconded by Mr. Rico to approve the resolution.

AYES: Cleveland, Rico, Iovan
NAYS: None

8. DISCUSSION AND/OR ACTION CONCERNING AN INTERLOCAL AGREEMENT WITH CLEVELAND COUNTY

A motion was made by Mr. Rico and seconded by Mrs. Iovan to on Resolution 061710 A RESOLUTION ESTABLISHING THE NINE-ONE-ONE EMERGENCY TELEPHONE FEE RATE FOR CALENDAR YEAR 2011.

AYES: Cleveland, Rico, Iovan
NAYS: None

9. REPORT AND RECOMMENDATIONS FROM THE PLANNING AND ZONING COMMISSION CONCERNING:

A. PROPOSED SKETCH PLAN FOR BANNER HILL ESTATES SUBDIVISION - The Commission recommended approval.

B. PROPOSED PRELIMINARY PLAT FOR BANNER HILL ESTATES SUBDIVISION – The Commission recommended approval conditioned upon the preliminary plat that is presented for Banner Hills Estates meeting the requirements of the Ordinance.

C. IMPROVEMENT BOND FOR THE PROPOSED BANNER HILL ESTATES SUBDIVISION – The Commission recommended that no improvement bond be required since there are no improvements planned.

D. MAINTENANCE BOND FOR THE PROPOSED BANNER HILL ESTATES SUBDIVISION – The Commission recommended that no maintenance bond be required since there are no improvements to be maintained.

E. INSURANCE REQUIREMENTS FOR THE PROPOSED BANNER HILL ESTATES SUBDIVISION – The Commission recommended the reduction of the insurance liability from five million dollars to two million dollars, that pollution coverage be included, and that a copy of the insurance policy be provided to staff prior to the acceptance.

10. DISCUSSION AND/OR ACTION CONCERNING A PROPOSED SKETCH PLAN FOR BANNER HILL ESTATES SUBDIVISION

A motion was made by Mr. Iovan and seconded by Mr. Rico to approve the proposed sketch plan for Banner Hill Estates Subdivision.

AYES: Cleveland, Rico, Iovan
NAYS: None

11. DISCUSSION AND/OR ACTION CONCERNING A PROPOSED PRELIMINARY PLAT FOR THE PROPOSED BANNER HILL ESTATES SUBDIVISION

A motion was made by Mr. Rico and seconded by Mr. Iovan to table Item #11.

AYES: Cleveland, Rico, Iovan
NAYS: None

12. DISCUSSION AND /OR ACTION CONCERNING AN IMPROVEMENT BOND FOR THE PROPOSED BANNER HILL ESTATES SUBDIVISION

A motion was made by Mr. Iovan and seconded by Mr. Rico to approve zero for the improvement bonds because there are no improvements.

AYES: Cleveland, Rico, Iovan
NAYS: None

13. DISCUSSION AND/OR ACTION CONCERNING A MAINTENANCE BOND FOR THE PROPOSED BANNER HILL ESTATES SUBDIVISION

A motion was made by Mr. Iovan and seconded by Mr. Rico to set zero maintenance bond.

AYES: Cleveland, Rico, Iovan
NAYS: None

14. DISCUSSION AND/OR ACTION CONCERNING INSURANCE REQUIREMENTS FOR THE PROPOSED BANNER HILL ESTATES SUBDIVISION

A motion was made by Mr. Iovan and seconded by Mr. Rico to table Item #14 until the Town Attorney has reviewed the policy.

AYES: Cleveland, Rico, Iovan
NAYS: None

15. DISCUSSION AND/OR ACTION CONCERNING HAVING AN INVOCATION AT THE BEGINNING OF EACH BOARD OF TRUSTEES MEETING

A motion was made by Mr. Iovan and seconded by Mr. Rico to have an invocation at the beginning of each Board of Trustees meeting.

AYES: Cleveland, Rico, Iovan
NAYS: None

16. DISCUSSION AND/OR ACTION CONCERNING FILLING THE VACANT BOARD OF ADJUSTMENT POSITION

No action taken.

17. DISCUSSION AND/OR ACTION ON APPOINTING TWO (2) MEMBERS TO THE FLOODPLAIN BOARD FOR SIX-YEAR TERMS TO FILL THE EXPIRING TERMS OF MIKE KOURI AND BILL HINCHEY

A motion was made by Mr. Rico and seconded by Mr. Iovan to appoint Billy Hinchey.

AYES: Cleveland, Rico, Iovan
NAYS: None

18. DISCUSSION AND/OR ACTION CONCERNING WHAT AREA THE TOWN SHOULD PURSUE NEXT FOR ANNEXATION AND SQUARING BOUNDARIES AS SHOWN IN THE COMPREHENSIVE PLAN

A motion was made by Mr. Iovan and seconded by Mr. Rico to table Item #18 until next meeting.

AYES: Cleveland, Rico, Iovan
NAYS: None

19. DISCUSSION AND/OR ACTION CONCERNING NOTIFICATION TO ADJOINING PROPERTY OWNERS OF PROPOSED ANNEXATION BY REGULAR MAIL

A motion was made by Mr. Iovan and seconded by Mr. Rico to notify by mail any property owners within 300 feet of an area proposed for annexation.

AYES: Cleveland, Rico, Iovan

NAYS: None

20. DISCUSSION AND/OR ACTION CONCERNING HIRING AN OFFICE ASSISTANT AND SETTING A BEGINNING SALARY

A motion was made by Mr. Iovan and seconded by Mr. Rico to authorize Town Administrator Marsha Blair to hire an office assistant with consultation of the Mayor.

AYES: Cleveland, Rico, Iovan

NAYS: None

21. REPORT CONCERNING DEVELOPMENT OF A PLAN FOR DISASTER RESPONSE – Mr. Cleveland reported that he and Mrs. Blair attended a meeting about long term recovery from the May 2010 tornados at the Norman United Way office. He plans to have contact with local churches to be available in the event of another emergency to provide locations for people to go and for distribution of resources.

22. REPORT ON ZONING COMPLIANCE PERMITS AND CODE COMPLIANCE

There were 5 permits issued with an approximate value of \$134,000.

Code Enforcement report for the month of June 2010:

- Pit Bull Terriers running at large in Golden Oaks Addition off Bryant Road
- Accumulated cars in plain view on Slaughterville Road
- Skirting off manufactured homes on Duffy
- Dealing with illegal or improper signs
- Overseeing set up and licensure of fireworks stands

Month of May complaints and action taken:

- Illegal Kennel on 144th Street - I sent a letter to the resident on June 2 resulting in a phone call from the resident on June 16. She called to say that she only had 5 dogs the others were strays or belonged to someone else in the neighborhood. I noticed when I did the initial site inspection that most of the dogs were just hanging around either on or adjacent to her property. On June 28th we received another complaint from a citizen about 35 dogs in the same area that were not being fed or cared for and being aggressive towards himself and his 3 children.
- Illegal Kennel on Banner - The resident claimed the dogs were scheduled to be picked up on June 16 but a neighbor reported that they were not. A letter was sent to them giving them until July 2 to verify that the dogs had been picked up, apply for a kennel license, or get rid of all but 5 of the dogs otherwise the matter will be turned over to Legal.
- Salvage cars on Slaughterville Road between 72nd and 84th - A third letter was sent on June 23rd resulting in a phone call from the resident to report that one car had been removed and that he would try to remove at least one per month.
- Salvage cars on Slaughterville Road and 91st Street - A second letter was sent on June 23rd resulting in a visit to Town Hall from the resident who was visibly upset but did agree to put up some sight screening and rearrange some of the vehicles. He was told that we try to look at the code case file monthly.
- Derelict trailers off 117th and off Duffy Rd East of 120th - The trailer off 117th has been removed and the one off Duffy Rd has been given away but is still there.

- Dogs running in Mocella - Some of the residents seem to let the dogs run after hours and on weekends. One resident shot 2 dogs on a weekend and the problem seems to have improved.
- Too many dogs kept in a mobile home in Noble Estates - A letter was mailed to the resident and there have been no more complaints.
- Skirting off trailers in various locations - A trailer on 120th is skirted and others have made progress but there are still some that need to be addressed.

23. REPORT ON ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS MEETING BY BOBBY CLEVELAND – Mr. Cleveland attended the Association’s meetings and did not have anything to report.

24. REPORT ON FIRE DEPARTMENT RUNS AND GRANT PROGRESS UPDATE BY CHIEF PAUL LONG

- There were 6 runs since the last meeting: 1 dumpster, 1 grass, 1 vehicle, and 3 service calls
- Mutual Aid was given 1 time and received 0 times
- The new pump for Brush 3 that was purchased with the OEC Grant has come in and arrangements are being made for it to be installed
- Firefighters recently responded to a service call to remove a six year old girl from a roof. Firefighters were commended for the successful rescue of the child.

25. ADMINISTRATOR’S REPORT:

A. OMAG 2010 ELECTION OF TRUSTEES RESULTS – Michael Bailey from Bartlesville and John Sheppard from Walters were elected as OMAG Trustees for three-year terms commencing July 1, 2010.

B. ANNUAL SALES TAX REPORT – The 2009-2010 sales tax report has been received from the Oklahoma Tax Commission. Year end totals indicate an increase of more than \$12,700 from the last fiscal year receipts.

26. HEARING OF DELEGATIONS OR CITIZENS

Sheriff Lester spoke to the Board concerning the following items:

- Appreciation of the Fire Department’s response in the tornado
- The need for an emergency contingency plan if Town Hall is destroyed
- A \$5,000 grant was received by the Sheriff’s Department for reinstatement of the Trash Cop Program. A reserve deputy that will fill the position as a volunteer.
- The County Sheriff’s Department has 40 reserve deputies
- A \$40,000 Federal Grant was received to enforce drunk driving laws. He is vigorously enforcing drunk driving laws. A vehicle safety check point was conducted last Saturday.

27. REMARKS AND INQUIRIES BY BOARD MEMBERS

Mr. Cleveland commented about a newspaper article about the help for tornado victims at the Prairie Creek Village MHP and the Blairs help with tornado victims.

Ms. Pichot asked Sheriff Lester about the status of the substation located in Slaughterville on Highway 77. Mr. Lester stated that it was never going to be closed but it is costly for his deputies to drive there.

28. ADJOURN

A motion was made by Mr. Iovan and seconded by Mr. Rico to adjourn.

AYES: Cleveland, Rico, Iovan

NAYS: None

CLERK (ATTEST)

MAYOR