

**MINUTES OF REGULARLY SCHEDULED MEETING  
SLAUGHTERVILLE TOWN BOARD OF TRUSTEES  
JUNE 16, 2009**

**1. CALL TO ORDER WITH SALUTE TO THE FLAG OF THE UNITED STATES**

Mayor Cleveland called the meeting of the Town of Slaughtererville Board of Trustees to order and led in the salute to the flag of the United States at 7:00 pm on June 16, 2009. The meeting was held at the Slaughtererville Town Hall at 10701 US Highway 77 and was conducted pursuant to the State Open Meeting Law with due and proper notice provided. Notice of the meeting was given by posting the agenda on June 12, 2009.

**2. ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT**

JERRY GARRETT	Present
LINDA DANIELS	Present
JOHNNELL JONES	Present
JESSICA WOODROW	Present
BOBBY CLEVELAND	Present

A quorum was established. Also present were Town Attorney Cindee Pichot, Town Administrator/Clerk Marsha Blair, Treasurer Carol Lance, Code Enforcement Administrator Perry Pichot, Fire Chief Paul Long, Assistant Fire Chief Jimmy Blair, John Bing, and Joyce Smith.

**3. DISCUSSION AND/OR ACTION CONCERNING FILLING THE VACANT TRUSTEE POSITION**

A motion was made by Mrs. Daniels and seconded by Mrs. Jones to appoint Jessica Woodrow to fill the vacant trustee position.

AYES: Garrett, Daniels, Jones, Woodrow, Cleveland  
NAYS: None

**4. OATH OF OFFICE FOR NEWLY APPOINTED TRUSTEE**

Clerk Marsha Blair administered the Oath of Office and Loyalty Oath to Trustee Jessica Woodrow.

**5. CONSIDERATION AND ACTION OF THE CONSENT AGENDA**

**ALL MATTERS UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. ANY ITEM MAY BE TAKEN OFF THE CONSENT AGENDA AND HEARD IN REGULAR ORDER AT THE REQUEST OF ANY BOARD MEMBER.**

**A. APPROVAL OF CLAIMS**

**B. APPROVAL OF FINANCIAL REPORTS**

**C. APPROVAL MINUTES FOR THE MAY 19, 2009 MEETING**

A motion was made by Mrs. Woodrow and seconded by Mrs. Jones to approve the Consent Agenda.

AYES: Garrett, Daniels, Jones, Woodrow, Cleveland  
NAYS: None

**6. HEARING OF DELEGATIONS OR CITIZENS**

There were none.

**7. CONTINUATION OF BUDGET HEARING FROM JUNE 11, 2009 SPECIAL MEETING**

The hearing was continued from the June 11, 2009 Budget Hearing.

Joyce Smith asked if there were enough funds to cover the proposed budget. Mrs. Blair answered yes that there was and pointed out that the estimated total funds available for appropriation is \$1,166,924 and the estimated expenditures are \$582,543.

The hearing was closed.

**8. DISCUSSION AND/OR ACTION ON RESOLUTION 052009 ADOPTION OF PROPOSED BUDGET FOR FISCAL YEAR 2009-2010**

A motion was made by Mrs. Daniels and seconded by Mr. Garrett to approve **RESOLUTION 052009 ADOPTION OF PROPOSED BUDGET FOR FISCAL YEAR 2009-2010**.

AYES: Garrett, Daniels, Jones, Woodrow, Cleveland

NAYS: None

**9. DISCUSSION AND OR ACTION ON INCREASING THE AMOUNT OF MILEAGE REIMBURSEMENT FROM 50.5 CENTS PER MILE TO 55 CENTS PER MILE**

A motion was made by Mrs. Jones and seconded by Mrs. Woodrow to increase the mileage reimbursement from 50.05 cents per mile to 55 cents per mile.

AYES: Garrett, Daniels, Jones, Woodrow, Cleveland

NAYS: None

**10. DISCUSSION AND/OR ACTION ON THE 2009-2010 RENEWAL PARTICIPATION AGREEMENT FOR THE OKLAHOMA MUNICIPAL ASSURANCE GROUP WORKER'S COMPENSATION PLAN**

A motion was made by Mrs. Jones and seconded by Mr. Garrett to renew the 2009-2010 Participation Agreement for the Oklahoma Municipal Assurance Group Worker's Compensation Plan.

AYES: Garrett, Daniels, Jones, Woodrow, Cleveland

NAYS: None

**11. DISCUSSION AND/OR ACTION CONCERNING ENGAGING MICHAEL DOUGLAS, P.C. TO CONDUCT AUDIT FOR FISCAL YEAR 08-09**

A motion was made by Mrs. Daniels and seconded by Mrs. Jones to approve Michael Douglas, P.C. to conduct the audit for fiscal year 2008-2009.

AYES: Garrett, Daniels, Jones, Woodrow, Cleveland

NAYS: None

**12. DISCUSSION AND/OR ACTION ON APPOINTING TWO (2) MEMBERS TO THE PLANNING AND ZONING COMMISSION FOR THREE-YEAR TERMS TO FILL THE EXPIRING TERMS OF MATT BRANSTETTER AND SCOTT MITCHUSSON**

A motion was made by Mrs. Jones and seconded by Mrs. Woodrow to appoint Scott Mitchusson and John Bing to the Planning and Zoning Commission for three year terms to fill the expiring terms of Matt Branstetter and Scott Mitchusson.

AYES: Garrett, Daniels, Jones, Woodrow, Cleveland

NAYS: None

**13. DISCUSSION AND/OR ACTION ON BLANKET PURCHASE ORDERS FOR THE FISCAL YEAR 2009-2010**

A motion was made by Mrs. Woodrow and seconded by Mrs. Jones to approve the Blanket Purchase Orders for the Fiscal Year 2009-2010 as follows:

BPO 6109	Heating (ONG, Willis Propane)	3,200.00
BPO 6110	Telephone (AT&T, Windstream,	3,300.00
BPO 6111	Waste Disposal (WCA)	300.00
BPO 6112	Internet Service Provider (@Link)	1,224.00
BPO 6113	Copier Service (BMI)	500.00
BPO 6114	Electricity (OEC)	4,200.00
BPO 6115	Payroll-General Fund	84,000.00
BPO 6116	Payroll-Street Department	14,600.00

AYES: Garrett, Daniels, Jones, Woodrow, Cleveland

NAYS: None

**14. DISCUSSION AND/OR ACTION CONCERNING HIRING AN OFFICE ASSISTANT AND SETTING A BEGINNING SALARY**

A motion was made by Mrs. Daniels and seconded by Mr. Garrett to hire an office assistant with a beginning salary of \$8.50 per hour.

AYES: Garrett, Daniels, Jones, Woodrow, Cleveland

NAYS: None

Board members stated that their intention in providing additional help was to keep the office open more hours in the afternoon.

**15. REPORT ON BUILDING PERMITS, CODE COMPLIANCE, AND STREET DEPARTMENT ACTIVITY BY PERRY PICHOT**

Code Enforcement Administrator Perry Pichot reported:

**Building permits** issued in May: there was 1 permit issued with an estimated value of \$35,000

**Mobile Home Parks:** Inspection of new arriving manufactured homes (4)

**Code Compliance and Follow-up:**

- Dumping of trees and limbs on residential zoned property- now removed
- Long time code problem, file opened Nov 2004, now acceptable-Hideaway
- Open dumping – Liberty Hill Road
- Abandoned house with tall grass/weeds – Liberty Hill Road
- Dilapidated building with personal property in all areas – Etowah/120<sup>th</sup>
- Dilapidated manufactured home – Talked to owner, agreed to cleanup
- Open sewage report investigated by Code and DEQ – Angel Rest
- Thirty (30 ) cars stored on property – all black tagged – Angel Rest
- Sign – no permit – to be removed
- Vendor – no permit, no sales tax permit
- Manufactured Home – no permit
- Inspection of Hilltop Heights:

1. Some dumping, refrigerators with doors, no skirting on manufactured home, and dogs at large
  2. Met with developer, resident and home owner. All are working on renewing existing homeowners association.
- Variances: Moore, Hart's, Marsee, and Prairie Creek Village MHP
  - Dog complaints and follow up:
    1. Pit Bull chasing children
    2. Twelve (12) dogs on one lot
    3. Pit bull killed small dog on neighbors front porch
    4. Dumping of dogs in Banner Oaks, Hilltop, and Mocella

Complaints being pursued and have had good communications with the property owners.

**Street Department:**

Work is under way including: Street sign maintenance, mowing around bridges, signs and intersections and related work.

The new equipment is working very well. The sale of old equipment is now in progress.

**16. REPORT ON ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS MEETING BY BOBBY CLEVELAND**

Mr. Cleveland had nothing to report.

**17. REPORT ON FIRE DEPARTMENT RUNS AND GRANT PROGRESS UPDATE BY CHIEF PAUL LONG**

Chief Long gave the following report:

- Very slow month! – had 1 grass fire, 1 structure and 3 service calls for a total of 5 runs
- The department has had a total of 87 runs for the year
- The department is catching up on equipment repairs and work
- Won't find anything out until October on the Assistance to Firefighters Grants. Slaughterville has requested \$225,000 for a tanker and bunker gear
- The Rural Fire Coordinator has contacted Chief Long about a grant check presentation next week
- Chief Long is working preparing a list for the next board meeting to declare excess equipment surplus
- Those who attended the annual picnic had a great time and are looking forward to next year's picnic
- Information was given concerning the structure of the Fire Department and the appointment of the Fire Chief

**18. ADMINISTRATOR'S REPORT:**

**A. SUBDIVISION CLEAN UP PROJECTS FOR MOCELLA ESTATES AND SUN COUNTRY ESTATES**

- The town was made aware of funding that was available from DEQ for clean-up projects. Mrs. Blair has requested \$5,000 through County Commission District 3/ACCO for the maximum funding to do two more subdivision clean up projects. ACCO is requiring that the projects are to be complete and all paperwork turned in to them on June 26. There has been a good response and cooperation from the citizens, homeowners associations, Cleveland County District 3, Waste Management and town staff to put the project together in one week's time. Twelve - 30 yard roll off containers have been set in Mocella Estates and Sun Country Estates. They will remain in place through the weekend and removed on Wednesday, June 24. Paperwork will be completed on June 25 and turned in to ACCO on June 26. This is another positive effort toward solving trash and code compliance problems.

**B. VOLUNTEER WORK BEING DONE** - Mrs. Blair reported that a significant amount of work is done for the Town by various people who give a lot of there personal time and do

not get recognized very often for their contribution. She expressed appreciation for work provided by the following people:

- Paul Long who regularly completes Fire Department records and reports and recently assisted electricians in running electrical conduit and wiring for garage door openers.
- Bud Shepherd who assisted electricians in running electrical conduit and wiring for garage door openers.
- David Thompson assisted electricians in running electrical conduit and wiring for garage door openers and helped with transporting fire equipment for repair.
- Jimmy Blair who does many repair jobs on Fire Department facilities and equipment, the Town Hall building and Street Department mowers and equipment.

**19. REMARKS AND INQUIRIES BY BOARD MEMBERS**

Board members extended appreciation for the volunteer work provided by Paul Long, Bud Shepherd, David Thompson, and Jimmy Blair.

Questions were posed about the structure of the Fire Department and requirements for becoming the Fire Chief. Mrs. Blair stated that the Fire Department Ordinance is outdated and will be on a future agenda for updating.

**20. ADJOURN**

A motion was made by Mrs. Woodrow and seconded by Mrs. Jones to adjourn.

AYES: Garrett, Daniels, Jones, Woodrow, Cleveland

NAYS: None

\_\_\_\_\_  
CLERK (ATTEST)

\_\_\_\_\_  
MAYOR