

**MINUTES OF REGULARLY SCHEDULED MEETING
SLAUGHTERVILLE TOWN BOARD OF TRUSTEES
MAY 19, 2009**

1. CALL TO ORDER WITH SALUTE TO THE FLAG OF THE UNITED STATES

Mayor Cleveland called the meeting of the Town of Slaughterville Board of Trustees to order and led in the salute to the flag of the United States at 7:00 pm on May 19, 2009. The meeting was held at the Slaughterville Town Hall at 10701 US Highway 77 and was conducted pursuant to the State Open Meeting Law with due and proper notice provided. Notice of the meeting was given by posting the agenda on May 15, 2009 with an amended agenda posted on May 18, 2009. (Amended by adding agenda item 10.*)

2. ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT

JERRY GARRETT	Present
LINDA DANIELS	Absent
JOHNNELL JONES	Present
JESSICA WOODROW	Present
BOBBY CLEVELAND	Present

A quorum was established. Also present were Town Attorney Cindee Pichot, Town Administrator/Clerk Marsha Blair, Treasurer Carol Lance, Code Enforcement Administrator Perry Pichot, Fire Chief Paul Long, Assistant Fire Chief Jimmy Blair, John Bing, Cindy Wander, Robert Mott, and Kim Wallace.

3. DISCUSSION AND/OR ACTION CONCERNING FILLING THE VACANT TRUSTEE POSITION

A motion was made by Mr. Garrett and seconded by Mr. Cleveland to appoint Jessica Woodrow to fill the vacant trustee position.

AYES: Garrett, Woodrow, Cleveland

NAYS: None

4. OATH OF OFFICE FOR NEWLY APPOINTED TRUSTEE

Clerk Marsha Blair administered the Oath of Office and Loyalty Oath to Trustee Jessica Woodrow.

Johnnell Jones came in at this time.

5. CONSIDERATION AND ACTION OF THE CONSENT AGENDA

ALL MATTERS UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. ANY ITEM MAY BE TAKEN OFF THE CONSENT AGENDA AND HEARD IN REGULAR ORDER AT THE REQUEST OF ANY BOARD MEMBER.

A. APPROVAL OF CLAIMS

B. APPROVAL OF FINANCIAL REPORTS

C. APPROVAL MINUTES FOR 4-21-09 REGULAR MEETING

A motion was made by Mrs. Woodrow and seconded by Mrs. Jones to approve the Consent Agenda.

AYES: Garrett, Jones, Woodrow, Cleveland

NAYS: None

6. HEARING OF DELEGATIONS OR CITIZENS

There were none.

7. DISCUSSION AND/OR ACTION ON RESOLUTION 051909 A RESOLUTION ACKNOWLEDGING THE FINE WORK AND VOLUNTARY SERVICE THAT KIM WALLACE CONTRIBUTED TO THE TOWN OF SLAUGHTERVILLE DURING HER TENURE AS TOWN TRESURER

A motion was made by Mrs. Jones and seconded by Mr. Garrett to approve Resolution 051909 A RESOLUTION ACKNOWLEDGING THE FINE WORK AND VOLUNTARY SERVICE THAT KIM WALLACE CONTRIBUTED TO THE TOWN OF SLAUGHTERVILLE DURING HER TENURE AS TOWN TREASURER.

AYES: Garrett, Jones, Woodrow, Cleveland

NAYS: None

8. PRESENTATION OF RESOLUTION TO KIM WALLACE

Mr. Cleveland presented the Resolution to Kim Wallace and commended her for her service to the Town.

9. DISCUSSION AND/OR ACTION TO DETERMINE THE ACTUAL COSTS OF THE DISMANTLING AND REMOVAL OF DILAPIDATED BUILDINGS AND OTHER EXPENSES NECESSARY IN CONJUNCTION WITH THE DISMANTLING AND REMOVAL OF THE BUILDINGS, INCLUDING THE COST OF NOTICE AND MAILING FOR PROPERTY LOCATED AT: 13000 123RD STREET, SLAUGHTERVILLE, OKLAHOMA. LEGAL DESCRIPTION: LOT TWELVE (12) LEXINGTON EAST, BEING A PART OF THE SOUTHWEST QUARTER (SW/4) OF SECTION TWENTY-FOUR (24), TOWNSHIP SEVEN (7) NORTH, RANGE (1) WEST, OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED SURVEY PLAT THEREOF.

A motion was made by Mrs. Jones and seconded by Mrs. Woodrow to approve \$3,097.30 for the actual costs of the dismantling and removal of dilapidated buildings and other expenses necessary in conjunction with the dismantling and removal of the buildings, including the cost of notice and mailing for property located at: 13000 123rd Street, Slaughterville, Oklahoma. Legal description: Lot Twelve (12) Lexington East, being a part of the southwest quarter (SW/4) of Section Twenty-Four (24), Township Seven (7) North, Range (1) West, of the Indian Meridian, Cleveland County, Oklahoma, According to the recorded survey plat thereof 8.

AYES: Garrett, Jones, Woodrow, Cleveland

NAYS: None

***10. DISCUSSION AND/OR ACTION TO PURCHASE WILDLAND/EXTRICATION CLOTHING AND PUBLIC EDUCATION MATERIAL IN CONJUNCTION WITH A GRANT THROUGH THE OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY DEPARTMENT**

A motion was made by Mrs. Jones and seconded by Mr. Garrett to approve the purchase of wildland/extrication clothing and public education material in conjunction with a grant through the Oklahoma Department of Agriculture, Food, and Forestry Department

AYES: Garrett, Jones, Woodrow, Cleveland

NAYS: None

11. DISCUSSION AND/OR ACTION ON DECLARING THE FOLLOWING STREET DEPARTMENT EQUIPMENT AS SURPLUS, SETTING A PRICE AND SELLING IT:

1991 - FORD F-150 PICKUP

2002 - SRM 260S ECHO TRIMMER; SERIAL NUMBER 03012070

2004 - 260 ECHO TRIMMER; SERIAL NUMBER 05011083

A motion was made by Mr. Garrett and seconded by Mrs. Jones to declare the 1991 Ford F-150 pickup as surplus, to sale it for \$2,000 and to advertise on Craig's List.

AYES: Garrett, Jones, Woodrow, Cleveland

NAYS: None

A motion was made by Mr. Garrett and seconded by Mrs. Jones to declare the 2002 - SRM 260S Echo trimmer; serial number 03012070 and the 2004 - 260 Echo trimmer; serial number 05011083 as surplus and to sell them for \$100 each and to advertise on Craig's List.

AYES: Garrett, Jones, Woodrow, Cleveland

NAYS: None

12. REPORT ON BUILDING PERMITS, CODE COMPLIANCE, AND STREET DEPARTMENT ACTIVITY BY PERRY PICHOT

Code Enforcement Administrator Perry Pichot reported:

Building permits issued in April: 3 - with an estimated value of \$23,000.

Mobile Home Parks: 7 inspections of M/H newly arriving in all MHP

2 M/H with fire damage inspections – 1 removed, 1 to be repaired

2 RVs to be removed

Building sites without building permits; now in some phase of compliance.

Code compliance and follow up:

- Mocella - removal of mobile home, tall grass and tall weeds
- Banner Oaks
 1. Open Dumping – construction materials and roofing. Now in cleanup
 2. Long time problem – tall grass and weeds, abandoned cars and personal property, brush piles and tires. Now in cleanup.
 3. Abandoned Tract – tall grass and weeds, cars, car pieces, lawn equipment, trash, and 2 M/H. Now in cleanup
 4. Tract with junk, trash, and abandoned property – sold to new owners – in cleanup
 5. Vacant Tract – tall grass and weeds – to be mowed very soon
- Golden Oaks
 1. M/H no skirting – now complete
 2. No permit required – add-on garage for cars parked on fence line
- Complaints and follow up:
 1. Dogs chasing cars and children
 2. Pitt bull dog coming over fence into yard
 3. Unsafe uninhabitable M/H – now boarded up
 4. 20 cars and hulks of cars in residential area

5. Abandoned property – tall grass and weeds, abandoned hazardous shop equipment - old time problem to be cleared
 6. Dog tied for weeks – no one home
 7. Abandoned Tract – First notice 3/12/2008 – Found owner – Now in clean up
 8. Open Dump Sites: Joint effort by Town and DEQ
 9. Tall grass and tall weed properties - owners informed of fire, health, and safety problems. They are to start cleanup 10 days.
 10. Dog problem. Large loose dogs. Woods Acres- Cemetery Road-Lexington East
 11. Dilapidated M/H now removed by Owner
- Complaints being pursued and have had good communications with the property owners.

Street Department: Work is under way including;

Street sign maintenance; mowing around bridges, signs and intersections and related work. The new equipment has made work faster and cleaner. Thank you for the John Deere mower, the Stihl Trimmers, and the new GMC truck.

13. REPORT ON ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS MEETING BY BOBBY CLEVELAND

Mr. Cleveland gave the following report:

- Garber Wellington Aquifer - wells are being drilled in El Reno by the river
- 911 Amendment - Representative Mike Reynolds proposed reducing the 50 cent fee to 15 cents
Mr. Cleveland talked with him to clarify the issue and convinced him to drop the proposal
- The lawsuit with Track Phone has been settled. 911 is getting their money
- Lexington received a REAP grant in the amount of \$44,000
- Representative Scott Martin is on the new 911 Task Force
- Bobby and Barbara Cleveland and Jimmy and Marsha Blair attended the 911 20th Anniversary celebration

14. REPORT ON FIRE DEPARTMENT RUNS AND GRANT PROGRESS UPDATE BY CHIEF PAUL LONG

Chief Long gave the following report:

- Slow month! – had 2 grass fires and 2 service calls
- Since it has been slow, repairs are being done on the trucks; all are up and running now
- Applications have been submitted on the Assistance to Firefighters Grants. The closing date is May 20th. Slaughterville has requested \$225,000 for a tanker and bunker gear
- The Department is receiving \$10,000 for wildland/extrication clothing and public education material as a special grant with help from Senator Sparks through the Oklahoma Department of Agriculture, Food, and Forestry Department. There are time constraints on the funds so orders for the equipment and material must be placed immediately.

15. ADMINISTRATOR’S REPORT:

A. COMMUNITY RECYCLING EVENT REPORT AND FIREFIGHTERS WOMEN'S AUXILIARY GARAGE SALE

The event was held on Saturday April 25, 2009 at US Highway 77 and Slaughterville Road

Items collected	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
car batteries	11	76	107	163	142	152	73	77	72	83
used motor oil (gal.)	190	220	718	605	350	660	660	783	494	835
scrap metal (30 yd bins)	2	3	5	10	7	14	6	5	7	11
tires	122	1000	702	656	604	981	443	614	664	1,583

52 - Volunteers helped with the event:

Bud Shepherd-tractor	Perry Pichot	* Kate Chaplin	* Andrew Meachham
Greg Moore-backhoe	Jerry Garrett	* Kael T. Carter	* Sariah Olisen
Will Gabrish-trailer, barrels	Jason Garrett	* Junior Smeltzer	* Lauren Bidack
Jimmy Blair- tractor	T.J. Blair	* Tyler Williams	* Chase Oliphant
Mike Anderson	Terrell Thompson	* Sammie Robertson	* Thomas Rollins
Chris Tolson	* Brent Peck-sponsor	* Terri Bernard	* Chelsea Smith
David Thompson	* Kathy Benge	* Parker Kugler	* Emma Stewart
Dewayne Tolson	* Emily Sorrells	* Josh Long	* Ronda Jack
Terry Searcy	* Brooke Lee	* Kaitlyn Burton	* Ryan Codopony
Dawn Searcy	* Shawna Simmons	* Jake McElhany	* Kaylee Thompson
Robert Smith	* Brittany Russell	* Hunter Weaver	* Danielle Strawn
Paul Long	* Kymber Sander	* Collin Nelson	* Coltan Scrivner
Marsha Blair-coordinator	* Lacy Key	* Cody Hallmark	* Jay Koontz

T-shirts donated by Terry Childress-Noble Sonic Drive In

Cost: 3-30 yard containers from WCA for metal & waste @ \$100 each = \$300
Income: Citizen Donation: \$40

Slaughterville Firefighters Women's Auxiliary conducted a garage sale fundraiser and provided lunch for the workers:

Eureta Smith	Vonda Shepherd	Joyce Smith
Sandy Thompson	Becky Searcy	Dawn Searcy
Ashley Parker	Morgan Smith	Marsha Blair

Thanks to everyone who participated!

*Members of the Noble High School National Honor Society

B. BOARD OF ADJUSTMENT MEETING FOR VARIANCE REQUESTS TO BE HEARD ON MAY 26 - BA meeting of the Board of Adjustment is scheduled for May 26 at 7:00 p.m. Requests to be heard are from:
Hart's Firehouse BBQ - to place an RV on the property as a temporary dwelling
Greg Moore - to live in his RV as a temporary dwelling
Prairie Creek Village MHP - placement of a 1970 model mobile home
Stacy Marsee - having a dwelling on a 1.5 acre tract of land

16. EXECUTIVE SESSION FOR THE PURPOSE OF REVIEW OF EMPLOYEE POSITIONS AND SALARIES FOR TOWN ADMINISTRATOR MARSHA BLAIR, ADMINISTRATIVE ASSISTANT CAROL LANCE, AND CODE ENFORCEMENT ADMINISTRATOR PERRY PICHOT, PURSUANT TO TITLE 25 SECTION 307, B-1 OF THE OKLAHOMA STATE STATUTES

See Item 17.

17. EXECUTIVE SESSION FOR THE PURPOSE OF REVIEW OF EMPLOYEE EVALUATIONS ON STREET WORKER DEWAYNE TOLSON AND STREET WORKER CHRIS TOLSON AND THEIR SALARIES, PURSUANT TO TITLE 25 SECTION 307, B-1 OF THE OKLAHOMA STATE STATUTES

A motion was made by Mrs. Jones and seconded by Mrs. Woodrow to go into executive session for Items 16 and 17.

AYES: Garrett, Jones, Woodrow, Cleveland
NAYS: None

Board members went into executive session at 7:55 p.m. to discuss the employee positions and salaries for Town Administrator Marsha Blair, Administrative Assistant Carol Lance, and Code Enforcement Administrator Perry Pichot and to discuss and review the employee evaluations on Street Worker DeWayne Tolson and Street Worker Chris Tolson and their salaries.

Board members went back into regular session at Board came out of Executive Session at 9:15 pm

18. DISCUSSION AND/OR ACTION CONCERNING THE POSITION AND SALARY OF TOWN ADMINISTRATOR MARSHA BLAIR

A motion was made by Mr. Garrett and seconded by Mrs. Jones to increase the salary of Town Administrator Marsha Blair by \$7,000 to be effective July 1, 2009.

AYES: Garrett, Jones, Woodrow, Cleveland
NAYS: None

A motion was made by Mr. Garrett and seconded by Mrs. Jones to hire a part-time office employee at \$8.50 per hour.

AYES: Garrett, Jones, Woodrow, Cleveland
NAYS: None

19. DISCUSSION AND/OR ACTION CONCERNING THE POSITION AND SALARY OF ADMINISTRATIVE ASSISTANT CAROL LANCE

No action taken.

20. DISCUSSION AND/OR ACTION CONCERNING THE POSITION AND SALARY OF CODE ENFORCEMENT ADMINISTRATOR PERRY PICHOT

No action taken.

21. DISCUSSION AND/OR ACTION CONCERNING EVALUATION OF STREET WORKER DEWAYNE TOLSON AND HIS SALARY

A motion was made by Mrs. Jones and seconded by Mrs. Woodrow to increase the salary of Dewayne Tolson to \$8.50 per hour to be effective July 1, 2009.

AYES: Garrett, Jones, Woodrow, Cleveland
NAYS: None

22. DISCUSSION AND/OR ACTION CONCERNING EVALUATION OF STREET WORKER CHRIS TOLSON AND HIS SALARY

A motion was made by Mrs. Jones and seconded by Mr. Garrett to increase the salary of Chris Tolson to \$8.50 per hour to be effective July 1, 2009.

AYES: Garrett, Jones, Woodrow, Cleveland
NAYS: None

23. REMARKS AND INQUIRIES BY BOARD MEMBERS

There was a question concerning the order of calling roll for the vote. Mrs. Blair stated that she usually called roll by seniority or seating order. However she attended the County Commissioner’s meeting and noticed that County Clerk Tammy Howard rotated the order when calling roll for the vote. Mrs. Howard had told her that by rotating the roll call no board member is given preference over another as to not offend any member. It was indicated that rotating the roll call seemed confusing for the town meetings and would be best done by seniority or seating order.

Board members asked to have an agenda item on a future agenda to changing the way and time of year that evaluations are done. It was suggested to do evaluations at the same time as the budget or individually on the anniversary date of employee.

24. ADJOURNMENT

A motion was made by Mrs. Jones and seconded by Mrs. Woodrow to adjourn.

AYES: Garrett, Jones, Woodrow, Cleveland

NAYS: None

CLERK (ATTEST)

MAYOR