

**MINUTES OF REGULARLY SCHEDULED MEETING
SLAUGHTERVILLE TOWN BOARD OF TRUSTEES
NOVEMBER 16, 2010**

1. CALL TO ORDER WITH SALUTE TO THE FLAG OF THE UNITED STATES AND INVOCATION

Johnnell Jones called the meeting of the Town of Slaughtererville Board of Trustees to order at 7:00 p.m. on November 16, 2010. Heath Meyer led the invocation. Johnnell Jones led in the salute to the flag of the United States. The meeting was held at the Slaughtererville Town Hall at 10701 US Highway 77 and was conducted pursuant to the State Open Meeting Law with due and proper notice provided. Notice of the meeting was given by posting the agenda on November 12, 2010.

2. ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT

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| JERRY GARRETT | PRESENT |
| JOHNNELL JONES | PRESENT |
| BOBBY CLEVELAND | ABSENT |
| JAMES RICO | PRESENT |
| LARRY IOVAN | ABSENT |

A quorum was established. Also present were Town Attorney Cindee Pichot, Town Administrator/Clerk Marsha Blair, Town Treasurer Denise Dicksion, Fire Chief Paul Long, Assistant Chief Jimmy Blair, Heath Meyer, Dana Rico, Joyce Smith, Erick Johnson and Ben Cody.

3. CONSIDERATION AND ACTION OF THE CONSENT AGENDA

ALL MATTERS UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. ANY ITEM MAY BE TAKEN OFF THE CONSENT AGENDA AND HEARD IN REGULAR ORDER AT THE REQUEST OF ANY BOARD MEMBER.

A. APPROVAL OF THE MINUTES FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES HELD ON OCTOBER 19, 2010

B. APPROVAL OF FINANCIAL REPORTS

A motion was made by Jerry Garrett and seconded by James Rico to approve the consent agenda with corrections to the minutes regarding Item 9 change the lowercase "c" to uppercase "C" in City of Midwest City and Item 11 the word "Counts" should be "Courts".

AYES: GARRETT, JONES, RICO

NAYS: NONE

4. PRESENTATION AND PROPOSAL BY MUNICIPAL PROGRESS GROUP CONCERNING COMMUNITY PLANNING

Erik Johnson and Ben Cody With the Municipal Progress Group presented a proposal to review the Zoning Ordinance, Comprehensive Plan and Growth Plans; to hold a public meeting to better communicate with citizens to better understand what the citizens would want from the town, and get people involved; and make recommendation of updates and changes for improvement in a draft Master Plan including possible reduction of expenses and increases in revenue for the town.

5. DISCUSSION AND/OR ACTION CONCERNING ENGAGING BECKY FLEMING, CPA TO CONDUCT AUDIT FOR FISCAL YEAR 2009-2010

A motion was made by Jerry Garrett and seconded by James Rico to engage Becky Fleming, CPA to conduct the audit for Fiscal Year 2009-2010.

AYES: GARRETT, JONES, RICO

NAYS: NONE

6. DISCUSSION AND/OR ACTION CONCERNING RIGHT-OF-WAY, PUBLIC UTILITY AND ENCROACHMENT AGREEMENT WITH THE DEPARTMENT OF TRANSPORTATION OF THE STATE OF OKLAHOMA (INFORMATION: THIS IS A CONTRACT RELATED TO PHASE 3 OF THE HIGHWAY 77 WIDENING PROJECT AND INCLUDES A FINANCIAL COST TO THE TOWN. IT IS SIMILAR TO PHASE 1 OF THE PROJECT THAT HAS BEEN DISCUSSED IN PREVIOUS BOARD OF TRUSTEES MEETINGS)

A motion was made by James Rico and seconded by Jerry Garrett to do a similar letter as the Board did for Phase I including the financial part being within our reach with a cap of 10 to 15%.

AYES: GARRETT, JONES, RICO

NAYS: NONE

7. CONTINUATION OF PUBLIC HEARING ON AN APPLICATION SUBMITTED BY GLENDA ROLEY FOR A PROPOSED USE PERMITTED ON REVIEW TO ALLOW A RESTAURANT ESTABLISHMENT TO SELL AND SERVE BEER WITH FOOD FOR A TRACT OF LAND IN A COMMERCIAL DISTRICT (C-1). THE PROPERTY IS LOCATED AT 10520 US 77 IN SLAUGHTERVILLE, OKLAHOMA. LEGAL DESCRIPTION: A PART OF LOTS TWO (2) AND TWENTY (20), IN BLOCK ONE (1), OF MCCASLIN SUBDIVISION, CLEVELAND COUNTY, OKLAHOMA, BEING A PART OF THE SOUTHEAST QUARTER (SE/4) OF SECTION SEVEN (7), TOWNSHIP SEVEN (7) NORTH, RANGE ONE (1) WEST, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF THE SOUTHEAST QUARTER OF SAID SECTION 7; THENCE WEST ALONG THE SOUTH LINE OF SAID SECTION 7 A DISTANCE OF 696.96 FEET TO A POINT; THENCE NORTH 00°00'00" WEST A DISTANCE OF 365.00 FEET TO A POINT OF BEGINNING; THENCE NORTH 00°00'00" WEST A DISTANCE OF 35.19 FEET TO A POINT, SAID POINT BEING ON THE SOUTHERLY RIGHT-OF WAY OF HIGHWAY 77; THENCE CONTINUING ALONG THE SOUTHWESTERLY RIGHT-OF-WAY OF HIGHWAY 77 AROUND A CURVE TO THE LEFT, THROUGH A CENTRAL ANGLE OF 06°33'21", HAVING AN ARC DISTANCE OF 212.80 FEET, AND A CHORD BEARING OF SOUTH 5L°31'20" EAST, A CHORD DISTANCE OF 212.68 FEET TO A POINT; THENCE CONTINUING ALONG THE SOUTHEASTERLY RIGHT-OF-WAY OF HIGHWAY 77 NORTH 54°48'00" WEST A DISTANCE OF 149.96 FEET TO A POINT; THENCE ALONG THE SOUTHWESTERLY RIGHT-OF-WAY OF HIGHWAY 77 NORTH 55°33'00" WEST A DISTANCE OF 95.81 FEET TO A POINT; THENCE SOUTH 00°00'00" EAST A DISTANCE OF 308.17 FEET TO A POINT; THENCE NORTH 90°00'00" EAST A DISTANCE OF 368.05 FEET TO THE POINT OF BEGINNING.

The Public Hearing was opened. Mrs. Blair stated Glenda Roley is working with the Oklahoma Tax Commission to obtain a sales tax permit. A hearing with the Commission on the matter was continued until December. They hope to have the permit in December.

8. **DISCUSSION AND/OR ACTION CONCERNING AN APPLICATION SUBMITTED BY GLENDA ROLEY FOR A PROPOSED USE PERMITTED ON REVIEW TO ALLOW A RESTAURANT ESTABLISHMENT TO SELL AND SERVE BEER WITH FOOD FOR A TRACT OF LAND IN A COMMERCIAL DISTRICT (C-1). THE PROPERTY IS LOCATED AT 10520 US 77 IN SLAUGHTERVILLE, OKLAHOMA. (LEGAL DESCRIPTION AS STATED IN ITEM #7)**

A motion was made by James Rico and seconded by Jerry Garrett to table until next month.

AYES: GARRETT, JONES, RICO
NAYS: NONE

9. **DISCUSSION AND/OR ACTION ON CHRISTMAS BONUSES AS COMPENSATION TO THE EMPLOYEES FOR SERVICES PERFORMED WELL THROUGHOUT THE PAST YEAR TO THE CITIZENS OF SLAUGHTERVILLE AND THE TOWN AS A WHOLE (INFORMATION: BUDGET PLANNING ALLOWED FOR \$100 FOR EACH EMPLOYEE; WITHHOLDING TAXES ARE SUBTRACTED FROM THE BONUS)**

A motion was made by James Rico and seconded by Johnnell Jones to issue \$100 bonuses to each employee for services performed well throughout the past year.

AYES: GARRETT, JONES, RICO
NAYS: NONE

10. **DISCUSSION AND/OR ACTION ON CHRISTMAS BONUSES AS COMPENSATION TO THE FIREFIGHTERS FOR SERVICES PERFORMED WELL THROUGHOUT THE PAST YEAR TO THE CITIZENS OF SLAUGHTERVILLE AND THE TOWN AS A WHOLE (INFORMATION: BUDGET PLANNING ALLOWED FOR \$50 BONUS FOR EACH FIREFIGHTER)**

A motion was made by James Rico and seconded by Johnnell Jones to issue \$50 bonuses to each firefighter for services performed well throughout the past year.

AYES: GARRETT, JONES, RICO
NAYS: NONE

11. **DISCUSSION AND/OR ACTION CONCERNING A NEWSLETTER**

There was discussion about including information in the newsletter on planning and goals.

A motion was made by James Rico and seconded by Johnnell Jones to table this item until the next meeting.

AYES: GARRETT, JONES, RICO
NAYS: NONE

12. **DISCUSSION AND/OR ACTION CONCERNING APPROVAL FOR TOWN ADMINISTRATOR MARSHA BLAIR TO TAKE THREE WEEKS OF PAID TIME OFF FROM DECEMBER 27 TO JANUARY 14**

A motion was made by Jerry Garrett and seconded by Johnnell Jones to approve paid time off from December 27 to January 14 for Town Administrator Marsha Blair.

AYES: GARRETT, JONES, RICO
NAYS: NONE

13. REPORT ON PROGRESS OF THE DISASTER RESPONSE COMMITTEE

Joyce Smith reported that the committee has not met.

14. REPORT ON ZONING COMPLIANCE PERMITS AND CODE COMPLIANCE BY CODE ENFORCEMENT ADMINISTRATOR TERRY JOHNSON

Marsha Blair gave the following report in the absence of Code Enforcement Administrator Terry Johnson:

No Zoning Compliance Permits were issued in the month of October.

Tall grass and weeds

A couple of locations have mowed others have been notified.

Burn barrels

Not many complaints on burn barrels in October but sent out letters on 3 locations.

Dilapidated manufactured homes

We continue to send out letters periodically on each case.

Dog problems throughout the Town

One complaint about 2 pit bulls having killed their dog.

Progress with Zoning Compliance Permits

Zero new permits for the month of October with two finalized permits second month in a row with no new permits.

Follow up on last month's report

The MH on 77 and Duffy is almost demolished.

Objectives and concerns

To continue working on getting the tall grass and weeds cut to better control grass fires when the vegetation dies down for the winter.

The number of dilapidated manufactured homes grows with time so we need to put more emphasis on abatement at these locations.

To try and finalize some Zoning Compliance Permits.

Progress is continuing on the 911 address markers. The project is about three fourths of the way completed.

15. REPORT ON FIRE DEPARTMENT RUNS AND GRANT PROGRESS UPDATE BY CHIEF PAUL LONG

Chief Long reported the following information:

- There were 11 fire runs since the last meeting: 6 - grass, 1 - vehicle, 1- service call, and mutual aid was given 5 times and received 0 times.
- Assistance to Firefighters Grant Program (AFG) – Our applications were kicked out in the computer review process on both the vehicle and operational grant requests. The Fire Chief has requested a review to find out why they were rejected.
- Rural Economic Action Plan (REAP) – the grant was submitted. Grant recipients will not be announced until March.

16. ADMINISTRATOR'S REPORT

A. SLAUGHTERVILLE'S 40TH ANNIVERSARY (DATE OF INCORPORATION NOVEMBER 25, 1970) - announced

B. FIRE DEPARTMENT CHRISTMAS DINNER - THURSDAY, DECEMBER 2 AT 6:30 P.M. – announced to be held at Slaughterville Baptist Church

C. COPIES OF INVENTORY FOR BOARD MEMBERS – handed out to Board Members

D. PETITION FOR ANNEXATION RECEIVED – a petition for annexation was received from a citizen for property east of 120th on Bryant Road. It will be presented in the near future for approval.

17. HEARING OF DELEGATIONS OR CITIZENS

Joyce Smith expressed her opinion that areas should be annexed even if it leaves pockets of unincorporated land in the areas to be annexed.

Chief Long suggested using positive P.R. in the newsletter about the fire protection.

18. REMARKS AND INQUIRIES BY BOARD MEMBERS

Cindee Pichot reported that the Sheriff's sale and foreclosure has been finalized on the abated property at Timber Trails and Bryant Road. It was approved by the Judge and a final deed will be filed soon.

Johnnell Jones commented that if the Municipal Planning Group could help with the dog issues it would be well worth the cost to have a solution.

Jerry Garrett commented that the goal of the Town is to remain a rural area. He said we need to be careful about becoming a congested city.

19. ADJOURN

A motion was made by James Rico and seconded by Jerry Garrett to adjourn.

AYES: GARRETT, JONES, RICO

NAYS: NONE

CLERK (ATTEST)

MAYOR