

**MINUTES OF REGULARLY SCHEDULED MEETING
SLAUGHTERVILLE TOWN BOARD OF TRUSTEES
JANUARY 19, 2010**

1. CALL TO ORDER WITH SALUTE TO THE FLAG OF THE UNITED STATES

Trustee Johnnell Jones called the meeting of the Town of Slaughtererville Board of Trustees to order and led in the salute to the flag of the United States at 7:00 pm on January 19, 2010. The meeting was held at the Slaughtererville Town Hall at 10701 US Highway 77 and was conducted pursuant to the State Open Meeting Law with due and proper notice provided. Notice of the meeting was given by posting the agenda on January 15, 2010.

2. ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT

JERRY GARRETT	Present
JOHNNELL JONES	Present
JESSICA WOODROW	Absent
BOBBY CLEVELAND	Absent
JAMES RICO	Present

A quorum was established. Also present were Town Attorney Cindee Pichot, Town Administrator/Clerk Marsha Blair, Town Treasurer Carol Lance, Fire Chief Paul Long, Jimmy Dickinson, John Bing, Joyce Smith and Dana Rico.

3. CONSIDERATION AND ACTION OF THE CONSENT AGENDA

ALL MATTERS UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. ANY ITEM MAY BE TAKEN OFF THE CONSENT AGENDA AND HEARD IN REGULAR ORDER AT THE REQUEST OF ANY BOARD MEMBER.

A. APPROVAL OF CLAIMS

B. APPROVAL OF FINANCIAL REPORTS

C. APPROVAL OF THE MINUTES FOR 12-15-09 REGULAR MEETING

A motion was made by Mr. Rico and seconded by Mr. Garrett to approve the consent agenda with a correction to item 6 of the minutes replacing the word "deleation" with the word "deletion".

AYES: Garrett, Jones, Rico

NAYS: None

4. HEARING OF DELEGATIONS OR CITIZENS

Joyce Smith commented about investments and rate information.

5. PRESENTATION OF OIL AND GAS INSPECTION REPORTS BY JIMMY DICKINSON, OIL AND GAS INSPECTOR

Mr. Dickinson presented the inspection reports including pictures of the well sites. All the well sites were compliant with the exception of the Hoskins 2-9 owned by Arvine Environmental, LLC which needs repair of the road from the tank battery to the well head and revamping of the retaining wall so that it will hold one and one half times the volume of the largest storage tank.

6. DISCUSSION AND/OR ACTION ON CONTINUED CONTRACT WITH JIMMY DICKINSON AS OIL AND GAS INSPECTOR FOR THE TOWN

A motion was made by Mr. Garrett and seconded by Mr. Rico to continue the contract with Jimmy Dickinson as Oil and Gas Inspector for the Town.

AYES: Garrett, Jones, Rico

NAYS: None

7. DISCUSSION AND/OR ACTION ON CONTINUED CONTRACT WITH CINDEE PICHOT AS ATTORNEY FOR THE TOWN

A motion was made by Mr. Garrett and seconded by Mrs. Jones to continue the contract with Cindee Pichot as Attorney for the Town.

AYES: Garrett, Jones, Rico

NAYS: None

8. DISCUSSION AND/OR ACTION ON CONTINUED CONTRACT WITH MICHAEL DOUGLAS CPA AS AUDITOR FOR THE TOWN

A motion was made by Mrs. Jones and seconded by Mr. Garrett to table this item.

AYES: Garrett, Jones, Rico

NAYS: None

9. DISCUSSION AND/OR ACTION ON CONTINUED CONTRACT WITH PHILIPP BLANTON AS WEBMASTER, DATABASE MANAGER AND ILLUSTRATOR FOR THE TOWN

A motion was made by Mr. Garrett and seconded by Mrs. Jones to continue the contract with Philipp Blanton as Webmaster, Database Manager and Illustrator for the Town.

AYES: Garrett, Jones, Rico

NAYS: None

10. DISCUSSION AND/OR ACTION CONCERNING PLANTING A TREE(S) AT THE TOWN HALL IN MEMORY OF PERRY PICHOT

A motion was made by Mr. Rico and seconded by Mrs. Jones to table the action concerning planting a tree(s) until after the summer.

AYES: Garrett, Jones, Rico

NAYS: None

11. Item 11 was omitted in error when preparing the agenda

12. REPORT ON FIRE DEPARTMENT RUNS AND GRANT PROGRESS UPDATE BY CHIEF PAUL LONG

Chief Long gave the following report:

- Year End Report: 131 fire runs: 23 structure fires, 47 grass fires with a total area of 590 acres burned, mutual aid was given 35 times and received 23 times

- There were 10 runs since the last Board of Trustees meeting including: 1 structure fire, 1 control burn, 4 service calls, 3 medical assists, mutual aid was given 1 time and received 1 time
- Update on FEMA Grant—Close out waiting on portal
- Update on Forestry Grant—Finished
- Update on Fire Trucks—Have been working on them and all trucks are in service

13. ADMINISTRATOR’S REPORT

- A. VARIANCE REQUEST RECEIVED FOR COMMERCIAL COMMUNICATION TOWER** - announced
- B. 9 RESUMES RECEIVED FOR THE CODE ENFORCEMENT ADMINISTRATORS POSITION** - Mrs. Blair asked that the Board members help her in reviewing the resumes and give her any input
- C. REPORT ON BUILDING PERMITS AND CODE COMPLIANCE** – no permits were issued in December; there have been minimal compliance issues; correspondence was received concerning proposed legislation on residential building permits

Mrs. Blair also announced that the Census Bureau has jobs available.

14. EXECUTIVE SESSION FOR THE PURPOSE OF REVIEW OF EMPLOYEE EVALUATIONS ON ADMINISTRATOR MARSHA BLAIR, ADMINISTRATIVE ASSISTANT CAROL LANCE, AND OFFICE ASSISTANT SHERRY ROBERTSON AND THEIR SALARIES, PURSUANT TO TITLE 25 SECTION 307, B-1 OF THE OKLAHOMA STATE STATUTES

A motion was made by Mr. Garrett and seconded by Mr. Rico to go in to executive session. Mr. Garrett amended the motion to include executive session for Item 15. The amended motion was seconded by Mr. Rico.

AYES: Garrett, Jones, Rico
 NAYS: None

Board members went into executive session to discuss employee evaluations.

15. EXECUTIVE SESSION FOR THE PURPOSE OF REVIEW OF EMPLOYEE EVALUATIONS ON STREET WORKERS DEWAYNE TOLSON AND CHRIS TOLSON AND THEIR SALARIES, PURSUANT TO TITLE 25 SECTION 307, B-1 OF THE OKLAHOMA STATE STATUTES

A motion was made by Mr. Rico and seconded by Mrs. Jones to go back in to regular session at 8:41 pm.

AYES: Garrett, Jones, Rico
 NAYS: None

16. DISCUSSION AND/OR ACTION CONCERNING EVALUATION OF TOWN ADMINISTRATOR MARSHA BLAIR AND HER SALARY

A motion was made by Mr. Rico and seconded by Mr. Garrett to table the action on Town Administrator Marsha Blair’s evaluation until the next meeting.

AYES: Garrett, Jones, Rico
 NAYS: None

17. DISCUSSION AND/OR ACTION CONCERNING EVALUATION OF ADMINISTRATIVE ASSISTANT CAROL LANCE AND HER SALARY

A motion was made by Mr. Garrett and seconded by Mr. Rico to increase Administrative Assistant Carol Lance's salary by \$.50 per hour.

AYES: Garrett, Jones, Rico

NAYS: None

18. DISCUSSION AND/OR ACTION CONCERNING EVALUATION OF OFFICE ASSISTANT SHERRY ROBERTSON AND HER SALARY

A motion was made by Mr. Garrett and seconded by Mrs. Jones to increase Office Assistant Sherry Robertson's salary by \$.50 per hour.

AYES: Garrett, Jones, Rico

NAYS: None

19. DISCUSSION AND/OR ACTION CONCERNING EVALUATION OF STREET WORKER DEWAYNE TOLSON AND HIS SALARY

A motion was made by Mr. Garrett and seconded by Mr. Rico to increase Street Worker Dewayne Tolson's his salary by \$1.00 per hour.

AYES: Garrett, Jones, Rico

NAYS: None

20. DISCUSSION AND/OR ACTION CONCERNING EVALUATION OF STREET WORKER DEWAYNE TOLSON AND HIS SALARY

A motion was made by Mr. Garrett and seconded by Mr. Rico to strike this item from the agenda as a typographic duplication.

AYES: Garrett, Jones, Rico

NAYS: None

Discussion and/or action concerning evaluation of Street Worker Chris Tolson and his salary are to be placed on next month's agenda.

21. REMARKS AND INQUIRIES BY BOARD MEMBERS

There were none

22. ADJOURN

A motion was made by Mr. Rico and seconded by Mr. Garrett to adjourn the meeting.

AYES: Garrett, Jones, Rico

NAYS: None

CLERK (ATTEST)

MAYOR